

COOMBABAH STATE SCHOOL ENROLMENT CHECKLIST



Student's Name:	DOB:	Year Level:
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The following must be completed and/or provided to the school in order to arrange an enrolment interview for your child. All documents should be signed where required. Proof of residency in catchment area – one (1) primary source and one (1) secondary source must be supplied (see below).

Primary Sources	Secondary Sources
<ul style="list-style-type: none"> ○ Current signed lease agreement ○ Signed unconditional sale agreement ○ Current rates notice 	<ul style="list-style-type: none"> ○ Current utility bill (eg: electricity/gas) –hard copy of email confirmation of utilities being set up at address under the parent/guardian's name ○ Current bank statement ○ Current phone bill ○ Current Centrelink correspondence

- Enrolment form
- Media consent forms (social media/photo , internet usage & student resource scheme)
- Birth certificate (if Australian citizen) **or**
- Passport and visa documents (non-Australian Citizen) **or**
- Australian citizenship certificate
- Any student related legal/court orders – if applicable
- Any medical information/action plans – if applicable

Nominate who is responsible for payment of invoices? Note: All invoices will <u>only</u> be sent to the nominated parent	Name:
OR choose to split invoices 50/50 between parent 1 & 2. Note: Both parties must consent to 50/50 invoices and each will be responsible for their portion	YES <input type="checkbox"/> NO <input type="checkbox"/>
Consent for receiving SMS messages?	Parent 1 YES <input type="checkbox"/> NO <input type="checkbox"/> Parent 2 YES <input type="checkbox"/> NO <input type="checkbox"/>
Consent for receiving e-mails?	Parent 1 YES <input type="checkbox"/> NO <input type="checkbox"/> Parent 2 YES <input type="checkbox"/> NO <input type="checkbox"/>