



PARENT INFORMATION BOOKLET

**Engaged and resilient students
learning in a safe and inclusive environment.**

*Please keep this book to refer to throughout your child's enrolment with CSS
The information contained was correct at time of printing (June 2024)*

Coombabah State School

School Values

At Coombabah State School we value-

Attendance

Every child matters. Every day counts. Being punctual is important.

Challenging students through the curriculum

Experienced classroom and specialist teachers who provide engaging, inclusive and stimulating programs across all curriculum areas.

Habits that promote well being

A caring and respectful environment that supports students' social, spiritual, mental, emotional and physical well-being.

Inclusion

Personal learning targets for every student. We will work together to develop your child to the best of their ability.

Encouraging students to reach their potential

An inclusive school which delivers a rigorous curriculum through the use of modern technologies and strategies. Learning is differentiated according to student needs.

Variety of classroom practices

Cater to children's individual learning styles and regularly review strategies and delivery of the curriculum.

Effective engagement of students, staff and the community

Our professional staff with help from the community will provide an exciting, engaging and inclusive school experience for your child. We provide a bridge for your child from home to our community



Our School Vision

Engaged and resilient students learning in a safe and inclusive environment

Thank you for choosing Coombabah State School to enrol your child. We are proud of the program that we provide and understand that effective communication with you is essential to build effective relationships.

Our school is one of the smaller schools in the local area and we are nearing capacity for the number of students we are able to enrol. We have an enrolment management plan which means that we can only take students from within our designated boundary.

We take great pride in tailoring an individual program for each child and encouraging respectful relationships aimed at ensuring that we provide a quality learning environment. Our school vision is about how we develop our students now and for their future.

Education and an effective learning program cannot be achieved in isolation and the building of a positive partnership between parents and teachers is essential.

We look forward to having your child as a part of our school for their primary years of learning.

*Murray Gleadhill
Principal*



Table of Contents

6	General Information	<ul style="list-style-type: none"> Admin Staff & Contact information School Calendar Bell Times
7	Enrolment	<ul style="list-style-type: none"> Bookpacks Student Resource Scheme Code of Conduct Visitors & Access to Schools
8	Dress Standard	<ul style="list-style-type: none"> Uniform Expectations Jewellery & valuables at school Mobile Phones Forbidden Articles
10	Arrival & Departure	<ul style="list-style-type: none"> Travelling to and from School Arriving Late Bikes & Scooters Drop & Go Zone Parking around the school Active School Travel Outside School Hours Care
16	Assemblies	<ul style="list-style-type: none"> Daily Messages Awards & Special Assemblies
16	Attendance	<ul style="list-style-type: none"> Importance of Attendance Attendance Postcards CSS Attendance Policy
18	Communication	<ul style="list-style-type: none"> Emails Newsletters Social Media
19	Curriculum	<ul style="list-style-type: none"> Excursions, Incursions & Camps Invoices & Payments Sports Days Student Council Religious Education
24	Instrumental Music & Arts Program	<ul style="list-style-type: none"> Band Strings Choir Dance Clubs
25	Student Enrichment	<ul style="list-style-type: none"> Extension Programs Maths Olympiad Maths Challenge Robotic Club Writers Festival & Poetry Recitation Science Fair Stephanie Alexander Kitchen Garden Street Science First Nations Culture
30	Supporting Student Needs	<ul style="list-style-type: none"> Guidance & Inclusion support Inclusive Education Support Services Committee (SSS) Family Support Agencies
39	Emergency Procedures	<ul style="list-style-type: none"> Fire Evacuation Lockdown
40	Medical	<ul style="list-style-type: none"> Accident Policy Medical Plans & Medication Guidelines Sickbay School Health Services Dental Van Infectious Disease Exclusion table
44	CSS P&C Association	<ul style="list-style-type: none"> What the P&C do Volunteering Uniform Shop Tuckshop P&C Events



ENGAGED
AND
RESILIENT
STUDENTS
LEARNING
IN A SAFE
AND INCLUSIVE
ENVIRONMENT

ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge the land we stand on today, Bundjalung country, and the traditional custodians, the Kombumerri people. I would like to pay my respect to the Elders past, present and emerging. The elders of this land continue to share the memories, traditions and culture of Indigenous Australia.

GENERAL INFORMATION

Principal	Mr Gleadhill
Deputy Principal Prep-Year 2	Mrs Tina Flesser
Deputy Principal Year 3-6	Mr Matt Weir
Business Manager	Mrs Hellen Milner
Administration Officers	Ms Jo Noyer
	Mrs Bek Welsh
Finance Officer	Mrs Amanda Wyatt
Postal Address	Coomabah State School 164-172 Oxley Drive, COOMBABAH QLD 4216
Telephone Number	5501 3888
Email Address	admin@coombabahss.eq.edu.au
Student Absence Line	5501 3860
Tuckshop	5501 3808
Outside Hours School Care	0411 632 237
Library	5501 3817
Office Hours	8.00 a.m. – 3.30 p.m.

School Calendar for 2026

Term 1	Tuesday 27 January – Thursday 2 April	10 weeks
Term 2	Monday 20 April – Friday 26 June	10 weeks
Term 3	Monday 13 July – Friday 18 September	10 weeks
Term 4	Tuesday 6 October – Friday 11 December	10 weeks

School Timetable

MORNING BELLS

8.45am	Students go to class
8.50am	Class commences
11.00am	First break eating bell
11.10am	First break play bell
11.35am	Head to toilets/drink
11.40am	Class commences

AFTERNOON BELLS

1.10pm	Second break eating bell
1.20pm	Second break play bell
1.45pm	Head to toilets/drink
1.50pm	Class commences
3.00pm	School finishes

ENROLMENT

All interstate and overseas students are required to provide a birth certificate, and/ or a passport or citizenship papers. Students from independent schools are also required to provide a birth certificate. All students enrolling in Prep are also required to provide a birth certificate for sighting.

ENROLMENT MANAGEMENT PLAN

Our school is enrolment managed. What this means is that we can only accept students from within our designated boundary. If you have any questions please see the office staff and they will be able to confirm if you are eligible to be enrolled by your address. You need to provide proof of your address.

STUDENT BOOKPACK

Details regarding the booklist for each year level are provided by the school towards the end of the year prior. Parents can choose to purchase from the supplier that the school has appointed (after considering the economic benefits and other factors) or source items themselves. It is essential that students have all the items listed on the book list to enable full participation in classroom lessons.

STUDENT RESOURCE SCHEME (SRS)

As a service to assist parents with the cost of educational resources, Coombabah State School has chosen to operate a Student Resource Scheme (SRS). The purpose of the scheme is to provide the parent with a cost-effective alternative to purchasing textbooks, online learning resources, consumables such as art supplies and/or materials through reduced prices gained from the school's bulk purchasing processes.

The scheme operates under the policy and guidelines of the Department of Education and Training and is approved annually by the P&C Association. Participation in the scheme is preferred. If you choose not to participate, then parents/carers will be required to purchase all supplies for your child's needs.

Details regarding Student Resource Scheme are provided towards the end of the year, for the following year.

LABELLING

Please label clearly your child's clothing, books etc. with the child's name. This applies to such items as school bag, hat, sweater, raincoat, shoes and purses. A lost property trolley is set up outside the junior toilet block. If your child loses something, please check the contents of this trolley.

STUDENT CODE OF CONDUCT - See booklet in Enrolment Pack for more details

Coombah State School is committed to providing a Supportive School Environment where:

- all members feel safe and are valued,
- social and academic learning outcomes are maximised for all through a quality, engaging and inclusive curriculum
- positive and respectful interpersonal relationships and partnerships are valued within an effective school organisation
- success is acknowledged and celebrated
- school practices are proactive rather than reactive
- expectations are positively and clearly defined, modelled and reinforced
- consequences and interventions are consistently and fairly implemented.

COURT ORDERS

In the best interest of our students, the school requires a copy of any current court orders issued by the family court regarding students at our school. Confidentiality is assured.

ACCESS BY ANYONE OTHER THAN THE PARENT OR CARER

Access to students in our school will be denied to anyone who is not listed with us as a parent, carer or emergency contact. Any additions to the list will need to be submitted in writing (email, SMS or letter) from a parent. Written request is also needed to remove a contact.

CHANGING STUDENT NAMES

All official student records will be in the child's legal name, unless both parents (whether they live together or not) inform the school in writing that a 'known by' name is acceptable to them.

VISITORS TO SCHOOL

All visitors to the school are required to report to the Administration Office and sign the Visitors Register and obtain a visitor's badge. Unauthorised persons are not permitted in the school grounds. No one is permitted to look for children in the playground in the two lunch breaks.

SCHOOL RECORDS

When you change your address, home or work telephone numbers etc., please notify the school office as soon as possible to ensure that we have up-to-date and accurate details should an emergency arise.

DRESS STANDARD

(Uniforms expected to be worn everyday)

In setting a school dress standard, careful consideration has been given to costs, durability and having a choice of items to suit the daily routine of both boys and girls. The following points need to be made: As the school is covered by Workplace, Health and Safety regulations, students must wear enclosed black shoes. Bare feet or thongs are unacceptable. Given the incidence of skin cancer, Education Queensland has a 'Sun Safe' policy. Children **must** wear a 'bucket style' school hat.



A uniform price list has been included in your orientation pack.

'NO HAT NO PLAY'

Conforming to the school uniform standard is essential to participate in educational excursions and other related activities.

Clothing (eg. T-shirts) that shows inappropriate messages through images or words is not permitted. Such messages are considered detrimental to maintaining a supportive school environment.

Sometimes, through economic circumstances or a predicted brief enrolment at the school, a small number of families may anticipate some difficulty in conforming with the dress standard. If this is the case, it should be raised with a member of the school's administration team during the enrolment interview so that a mutually acceptable understanding on dress can be reached

JEWELLERY

For safety reasons, the only jewellery a student is permitted to wear is: a watch, studs or sleepers (for students with pierced ears), and a bracelet or medallion on a chain bearing medical information. No other jewellery will be allowed.

VALUABLES AT SCHOOL

Students should **NOT** bring valuables (jewellery, toys, electronic media devices, etc.) to school as we cannot guarantee their security. Students should not bring any more money than is necessary. The school takes no responsibility for lost or stolen mobile phones as they should be handed in at the office each morning where they are kept locked away for the school day.

MOBILE PHONES

For the purposes of this policy, 'mobile phones' includes smart watches, other electronic communication devices, and associated listening accessories, such as, but not limited to, headphones and ear buds.

Mobile phones must **not** be kept in school bags or with a student. The phone must be handed in to the school office on the student's arrival every day and picked up at 3.00 p.m. Students should be contacted via the school office on 55013888 for urgent messages.

Students who are found to be using their mobile during the school day will be required to hand it in to the office. Mobile phones may be removed from students for repeated offences and will need to be collected from the office by a parent.

Smart Watches must have notification and messaging capabilities turned off during school hours and only be in 'watch mode' at school.

FORBIDDEN ARTICLES

Water pistols, gun and caps, matches, pocket knives, chains, chewing gum and other objects considered dangerous are not permitted.

Pull ring metal/aluminium food cans i.e. of baked beans, fruit, tuna, are extremely dangerous to children's hands and we ask that parents place the contents in suitable safe containers rather than sending the can to school.

The riding of bikes, skates, rip sticks, roller blades and skateboards are not allowed in the school grounds. If students have to be told repeatedly to stay off the above equipment it may be taken and held at the office to be collected by a parent. We value the safety of all students and riding of the abovementioned equipment does not provide a safe environment for students, parents and school staff.

ESCOOTERS & EBIKES

We do not permit students to ride Escooters or Ebikes to school and store them at school in the bike racks. Use of electric scooters is not permitted according to Queensland Transport To ride a personal mobility device, you must be either:

at least 16 years or at least 12 years and supervised by an adult while riding the device.

Children under 12 years of age must not ride personal mobility devices.

Safety of all staff, students and our community is a priority and we ask that you respect the school's efforts to ensure everyone's safety around school.

ARRIVAL & DEPARTURE

Travelling to and from school

Parents are asked to direct children to use one route only and to ensure that they are aware of road hazards, crossings and road safety rules.

If you drive to deliver and/or pick up your children at this school, please drive carefully near the school and adhere to the road rules. There will be many students about at 3.00 p.m. and we need care from everybody.

Students are not to arrive at the school earlier than 8.00 a.m. when the school office opens. Students will wait in the top undercover area until the 8.25 a.m. bell at which time students may move to their chosen eating area. At the end of each day, students should depart promptly after dismissal unless participating in school-organised activities.

We discourage the early arrival of students, as **teachers do not provide supervision** in the playground before school. Arrival between 8.30 a.m. and 8.45 a.m. is most suitable. **All students should be ready for morning online assembly which commences at 8:50 a.m.**

Gates leading into the school oval area may be locked at 9.15 a.m. and reopened at 2.30 p.m. for the safety of our students.

Collection of students

Parents who deliver or pick up their children each day (particularly in the early childhood classes) are asked **not** to wait near classroom doors and windows while work is in progress. This upsets the attention of students and teachers.

Parents are asked to wait for their children outside the Activity Centre area if students are in modulars (Bundarra Street) or ground level rooms in F Block or G Block. All others should wait in the 'A' Undercover area or Area I.

Late Arrival

Late arrivals (after 9.00 a.m.) **must** be accompanied to the office by the parent or caregiver for a late notice. Similarly, we **must** have a note to release a student before 3.00 p.m. Students leaving early must be picked up at the school office, **not** find their own way home.

Bikes & Scooters

Students who ride bikes to school **must** wear a bike helmet. Failure to wear a helmet could result in a phone call to a parent to come and collect the student from school. Bikes **must** be walked through the school grounds and across roads. Skateboards and scooters are strongly discouraged, but if brought to school, must be left with bikes in the bike racks. The school does not take responsibility for lost skateboards, scooters or bikes.

Dogs/animals on school grounds

Please ensure that dogs are kept outside of the school grounds. We cannot ensure the safety of animals nor can you ensure the safety of the students in and around the school when dogs are brought onto the school grounds. Students are often not watching as they move around before and after school and can easily upset dogs with their actions and impulsivity.

DROP and GO ZONE

A 'Drop and Go' zone is at the northern end of the school from Oxley Drive through to Bundarra Street. This facility allows for parents to deliver or collect students to and from school grounds quickly and safely. There is NO parking in this area.

Cars line up on Oxley Drive and await their turn in the 'Drop and Go' zone. Drivers remain in their cars and students exit/enter the vehicle in the designated area. Families can contact the office for further information or to register in order to participate.

Drop and Go Guidelines (Drop Off)

1. Turn left into Drop and Go Zone from Oxley Drive. Queue on side of road if required.
2. When entering Drop and Go Zone, stay in left hand lane.
3. Queue on the left and keep driving forward. Remain in car. Children may exit car when parked in the Drop and Go Zone car bays.
4. Say goodbye and exit through bottom gates. Watch for pedestrians and turn right into Bundarra Street.

***Cars should not stay in the Drop and Go Zones longer than two minutes.**

Drop and Go Guidelines (Pick Up)

1. Turn left into Drop and Go Zone from Oxley Drive. Queue on side of road if required.
2. When entering Drop and Go Zone, stay in left hand lane.
3. Queue on the left and keep driving forward.
4. Display your child's surname on the sun visor of your car.
5. Wait for the staff member on duty to alert your child (children).
6. Park in the designated Drop and Go parking bays.
7. If your child has not arrived to the holding area, you will need to complete another loop of the queuing area (*explain the importance of getting to the holding area on time to your child to avoid lining up again*).
8. Children enter car. Exit Drop and Go Zone, watch for pedestrians and turn right into Bundarra Street.

***Cars should not stay in the Drop and Go Zones longer than two minutes.**

In regards to the Drop and Go Zone, please remember that student safety remains a priority and the school, students and parents must all accept responsibility for the responsible use of the Drop and Go Zone. These responsibilities are:

School Responsibilities

- ✓ Provide supervision for students waiting for pick up starting at 3:05pm
- ✓ Call students when car approaches Drop and Go Zone

Student Responsibilities

- ✓ Be at the student holding area on time
- ✓ Older students to collect younger siblings
- ✓ Wait in line patiently
- ✓ Walk to Drop and Go Zone only when directed by staff member

Parent Responsibilities

- ✓ Drive safely and follow all signed instructions
- ✓ Support the school by teaching children to arrive to the holding area on time
- ✓ Only use the designated bays for drop offs and pick ups. No parking at any time.
- ✓ If your child is not in the holding area & ready for pick up, you will need to do a lap and join the end of the queue
- ✓ Remain in the car as students enter & exit the vehicle.

Parking and DROP and GO Zone

Following the procedures help to make the area safe and efficient.

- There is no parking in the drop and go zone where you can get out of your car and go into the school to pick up your child.
- You are not allowed to reverse into the drop and go zone and try and park at the end of the cars in line.
- You need to remain in your car and your child/children will be brought down to you.
- Our staff understand the process and their requests for support or any directions they give are given for a reason and that is the safety of the students and efficient operation of the area. Please listen to their advice.
- Our Drop and Go Zone is proving to be very successful, however the parents who are illegally parking in the no standing and bus zones are putting the safety of our community at risk. The no standing zone has been put there to ensure that parents lining up to use the drop and go zone can do so safely and to promote free-flowing traffic.
- Just a reminder to all parents that after school the Drop and Go Zone is supervised until 3:20pm. Any children who have not been collected by this time will be taken to the office for collection.
- Please remember that the Drop and Go Zone will not be supervised in the mornings, however it is important that parents still use this as **A DROP OFF ZONE ONLY**. You are not allowed to park there to deliver your child to their classroom. If you do want to park it is advisable to park across the road in the council designated carpark.



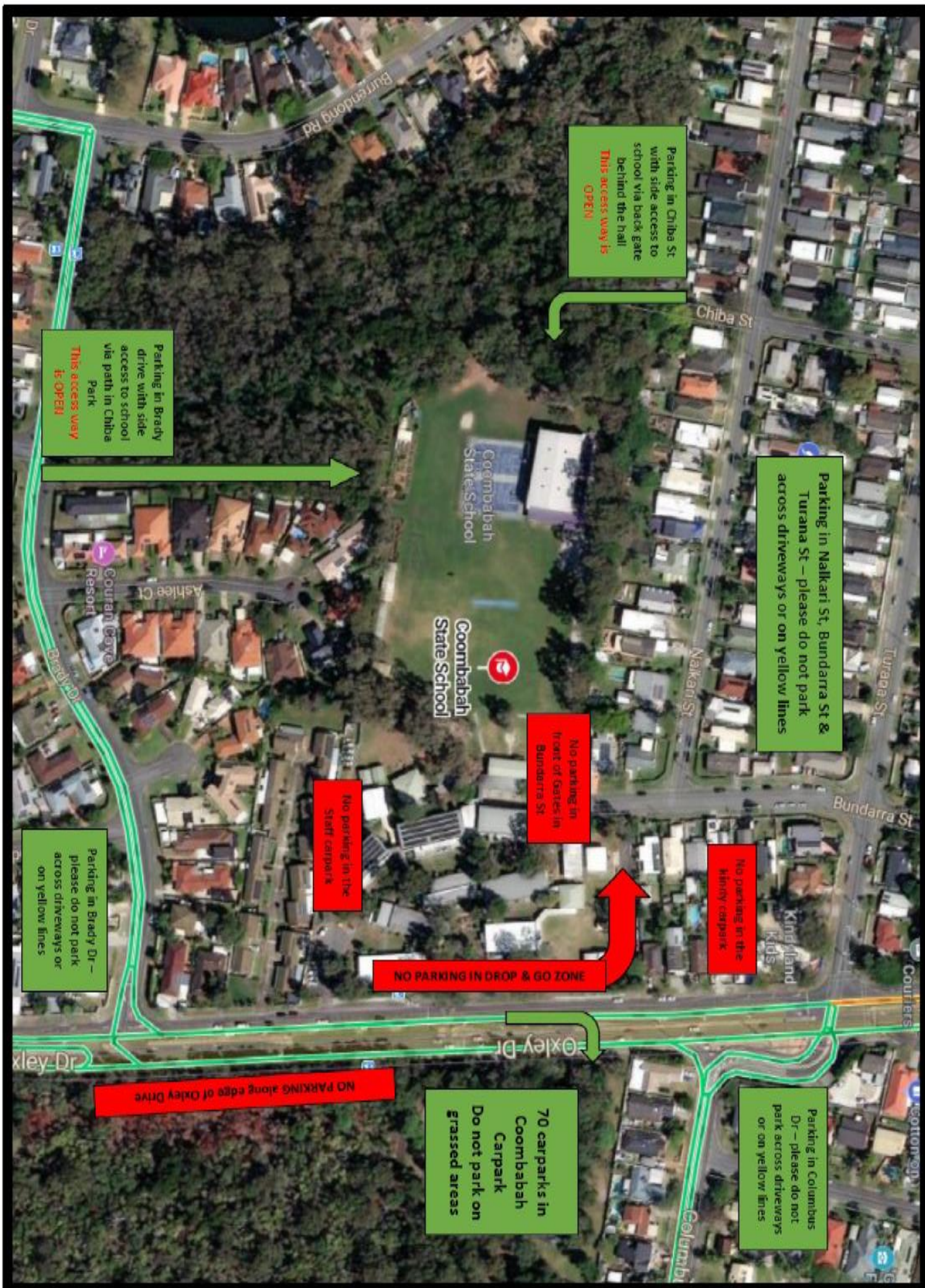
PARKING - PARENTS' CARS

Parking facilities for parents' cars are **not** available within the school grounds. The most convenient place for parents to park their cars is the area opposite the school in the Coombabah Car Park. Turana Street and Bundarra Street provide parking for parents who live to the western side of Oxley Drive.

All parents should note and follow the 'No Standing' and 'No Parking' signs and/or painted yellow lines.

Please refrain from driving motor vehicles into the school. The school gates will often be closed between 2.45 p.m. and 3.15 p.m. each day. Government regulations state that the vehicles used for transporting school students must not enter the grounds. The presence of vehicles is an extra hazard for students and teachers. Also, it would be appreciated if parents would park clear of school gateways.

No-one is to enter or walk through the school carparks - especially the southern carpark. It is strictly out of bounds. Children's safety is at risk.



ACTIVE SCHOOL TRAVEL

Our school part of the Active School Travel (AST) program which is a free program for Gold Coast primary schools. Schools that join the program receive a suite of resources including free toolkits, incentives and support to enable students, parents, carers and teachers to:

re-mode by swapping the car for walking, wheeling and public transport

reduce car trips by carpooling or combining trips

re-route to take a slightly different route to avoid congested roads

re-time school-related trips, consider dropping children earlier or picking them up later.

Active travel is the best way to get to and from school on the Gold Coast. When school communities actively travel, children feel empowered, there is less traffic on our roads and less pollution in our environment.



We have regularly scheduled group walks from local areas, keep an eye out in newsletters and facebook for times and locations.

BUS SERVICES

School Bus services operated by Kinetic (Translink) run at approximately these times:-

Bus 3094 - from Pine Ridge Road & Hansford Road – arrives at school at 8.24am

Bus 3102 - from Santa Barbara & Hope Island – arrives at school at 8.26am

Bus 3390 - to Hansford Road & Pine Ridge Road – departs school at 3.07pm

Bus 3454 - to Hope Island & Santa Barbara – departs school at 3.27pm

Normal passenger services exist. From time to time, Kinetic alter times or routes. Parents who wish their children to travel to school by bus can obtain further information by contacting Surfside Bus Lines, Phone 5552 2700, or visit <https://www.wearekinetic.com/au/gold-coast>

Should there be any problems with buses, parents need to contact

Kinetic on 555227000 or Translink on 13 12 30.

The school appreciates a call from parents to tell us about any problems.

SCHOOL BUS PASSES

Parents may apply for a school bus pass. The eligibility is as follows:

Students may be eligible for school transport assistance if they:

- have parents/guardians who are residents of Queensland
- are independent students who are residents of Queensland
- attend an approved school or an alternative program approved by the Queensland Department of Education
- are 18 or younger.

Please use the following address to apply for a bus pass:

<https://www.qld.gov.au/transport/public/school/school-transport-assistance/apply-for-school-transport-assistance>

COOMBABAH OUTSIDE SCHOOL HOURS CARE CENTRE

Camp Australia provides care for students of this school each and every school day:



What is OSHC?

OSHC stands for Outside School Hours Care. An OSHC service provides education and care for primary school-age children (generally aged 5 to 12 years) outside school hours and during school holidays. Depending on your school, it can cover Before School Care, After School Care and Vacation Care.

At Camp Australia, our vision is 'To support families in achieving their dreams' and to do that we take a unique approach to OSHC based on over 30 years of experience.



The Parent Portal app

Our industry leading Parent Portal app gives you complete access to your Camp Australia account.

Featuring a simplified booking process, easy-access billing and the ability to update your and your child's details - it's unrivalled access at your fingertips. Download the app now on

- Simple booking calendar.
- Stress-free billing.
- Manage your account with ease.
- Contact your service with one touch.

Tailored programs that children love

Our passionate educators observe and engage your child when designing the experiences they can expect in our service. Our tailored programs provide enrichment and enjoyment, and are centred around learning outcomes.

OSHC is a great place for your child to meet new friends and bond over shared interests. We design programs that bring children together so they can connect and grow outside school hours.

At Camp Australia, we understand that term time and holidays are two very different times in a child's year, so we have made a clear distinction in our service offerings.

Your OSHC by Camp Australia provides enriching experiences for children during term - before school, after school and on pupil free days. At *Your OSHC* we give children a supportive space to continue their development, build confidence and socialise with their friends.

Rocketeers by Camp Australia takes children on extraordinary adventures during their school holidays. The holidays are a child's time, and our exciting and varied Rocketeer's programs ensure that your child has the best school holidays.

Fees and Times

To find out about the fees and operating hours at your service, please visit our website at campaustalia.com.au and search for your school.



The most engaged Educators in OSHC

Our educators are passionate about inspiring children. Supported by a national team of specialists, they focus on providing a safe environment where children can learn, play and connect.

Encouraged to bring each of their own skillsets and passions into their services, they provide a stimulating and tailored experience.

Easy, hassle-free care

Camp Australia's flexibility provides families with care, how and when you need it. *Your OSHC* Before School Care starts early in the morning, and After School Care goes into the evening and our *Rocketeers* school holiday programs run all day - so you can work around your life schedule.

Registration is FREE!

To attend our care, families must register their child.

Why? Registering your child means we have all the information we need to safely care for them. So, we recommend all families to register an account with us. That way, if you ever need us, you just have to book a session, as we already have all the documentation we need from you.

To register, visit campaustalia.com.au.

When starting your registration process, please consider:

Do you have a Customer Reference Number (CRN) from the Department of Human Services?

Does your child have any medical certificates/ documents?

Medical information - do you have details of your family doctor?

Do you have any Court Order documents?

Also ensure:

You have your payment details at hand

You have your Child Immunisation Certificates ready to upload

But don't worry, you can always resume your saved registration at a time that suits you.

ASSEMBLIES

Assemblies provide an opportunity for children to share what they are doing in class, for special efforts to be acknowledged and for students to practise leadership and social skills. Assemblies celebrate group and individual achievements.

Students of the week from every class are presented during awards assembly. Parents/caregivers are informed via a letter. We invite parents to join us and help us build school spirit as well as a harmonious atmosphere throughout the school.

Daily Notices will be online (Microsoft Teams) at 8.50 a.m.

Awards Assemblies are held on alternate weeks for Juniors (P-2) & Senior (3-6).

These dates are set at the start of each term and are published in the newsletter and weekly reminder emails

ATTENDANCE

Punctual attendance at school is essential. Absences from school must be explained by leaving a message on the student absence line, email or personal contact. If a student has to leave the school before the end of the school day, a phone call or personal contact ahead of time, explaining the circumstances is essential. The safety of your child is our main priority. No student will be allowed out of the school grounds unless the above is adhered to. No students are allowed home for lunch. The Table opposite outlines our attendance guidelines.

When a student is absent without explanation for 3 days or a pattern of absences has been identified, Coombabah State School will take the following actions:

- Contact parents to confirm absence and reason for non-attendance.
- Discuss concerns and learning implications.
- Offer assistance and support if required.

At Coombabah State School the consequences or impacts of unexplained or unauthorised absences might include the following:

- Review of enrolment
- Disciplinary action
- Formal processes to inform outside agencies

High attendance is linked to positive learning outcomes for students. It's for this reason that Coombabah State School is committed to supporting student attendance.

We understand that there can be complex reasons for absences and we strongly encourage close communication with the school to reduce absences.

ATTENDANCE POSTCARDS

We send home our attendance postcards in terms 2,3 & 4. These postcards are a proactive way to remind families that attendance at school is important for a child's education and social development. This is one simple and easy way to promote attendance rather than sending home formal letters asking for meetings with parents.

We understand that some parents have shared with teachers and the school why their child is away however the simple act of receiving something in the mail is a genuine attempt at the school saying that we value your child's attendance and that we are here to assist if needed.

We also appreciate that there are a wide range of reasons why students are absent however some families are not always aware of just how much time their child has been absent.



Coombah State School Attendance Policy

Rationale

All schools in Queensland are committed to providing safe and supportive learning environments for all students which address their educational needs. Education Queensland's Excellence and Equity Policy places a strong focus on attendance to support student improvement.

Coombah State School expects all students to be at school learning all day, every school day. Our attendance policy aims to ensure all students are given the best opportunity to learn by outlining the responsibilities of the school, parents and students in managing attendance issues.

Parent and Student Responsibilities	School Responsibilities	
	Class Teacher	Administration
<ul style="list-style-type: none"> It is a legal requirement that children of school age attend school. Ensure students arrive before 8:45 am every day Students arriving after 9am are to report to Administration to collect a late slip. Avoid students leaving early – If needed, parents report to Administration to sign the student out and collect him/her. Parent to notify the school by 9am if their child is absent by: absence line (24hr): 5501 3860 school phone: 5501 3888 Email: absentee@coombabahss.eq.edu.au Notify the Principal in writing if your child is going to be absent for 10 or more consecutive school days and complete a school exemption form. Access support if needed to maximise attendance. Respond to text messaging, letters and phone calls in a timely manner Attend meetings if requested 	<ul style="list-style-type: none"> Mark rolls daily by 9:15am and 2pm every day – paper rolls for replacement teachers Mark rolls for excursions and camps and provide to Admin as soon as is practicable Make contact with parents if there have been 3 or more consecutive days of unexplained absence. Record contact in OneSchool and refer to DP. Make contact with parents and administration if students have an unusual pattern of absence. Record contact in OneSchool and refer to DP. Make contact with parents regularly if students have inconsistent attendance to support improvement. Students only exited from class when contacted by Administration Distribute unexplained absence letters to identified students and return to Administration Recognise and celebrate high attendance. 	<ul style="list-style-type: none"> Absence line and night messages cleared by Admin staff and entered into OneSchool daily By 10am each day, a text message is sent to parents to all students with unexplained absences for that day – enter responses Generate paper rolls for replacement teachers each day and enter data into OneSchool Enter rolls for camps and excursions into OneSchool Generate unexplained absence letters fortnightly through OneSchool DP and teacher to manage students with attendance < 85% or those who have regular patterns of absence DP to monitor attendance trends at mid and end term points. Provide support to families to encourage attendance – Guidance Officer, School Chaplain, Breakfast Club and referral to external agencies if required Recognise consistent high attendance through SMS notification, certificates and rewards
Unusual patterns of absence may include: Regular absence on the same day/s each week, more than 3 days without explanation, repeated long absences, frequent lateness of arrival/ early departure, regular unexplained absences, regular explained absences, less than 85% attendance		

COMMUNICATION

EMAILS

Coomabah State School communicates with parents primarily via email.

Each week a reminder of what's on and coming up is sent via email from rwels33@eq.edu.au

Our emails can land in Junk or Spam especially if you have a Gmail or Optus address.

Please make sure you update your email address with us or let us know if you're not receiving regular email communication.

TEXT MESSAGES

Text messages are used to send time sensitive messages as well as to communicate if your child has attended Thinking Room that day.

If your child is absent and the school hasn't been contacted, you will receive a text asking to explain why they are away. You simply need to reply and we will record the day's absence.

NEWSLETTERS

Our fortnightly (odd weeks of term) electronic newsletter is emailed each Thursday to all families. This will keep you informed of the latest happenings at the school, P&C Association activities, messages from the principal, assembly messages, upcoming events and other items of general interest. The newsletter is also available for perusal on the school website:

www.coomabahss.eq.edu.au

FACEBOOK

Coomabah State School has 3 Facebook Pages

School <https://www.facebook.com/CoomabahStateSchool>

P&C <https://www.facebook.com/coombabahpandc>

Tuckshop <https://www.facebook.com/CSSTuckshop>

Keep up to date with News,
events and class activities via
facebook
Coomabah State School
@CoomabahStateSchool

PC & Coombabah Primary School P&C
@coombabahpandc

Tuckshop Coombabah Primary School Tuckshop
@CSSTuckshop

CURRICULUM

At Coombabah State School we deliver the Australian Curriculum and are following its scheduled implementation. Students participate in English, Mathematics, Science, Humanities and Social Sciences, Media Arts, Drama, Dance, Music, Visual Arts, Health & Physical Education and Design and Digital Technologies.

LOTE is Japanese and is offered in Years 5 and 6.

Information & Communication Technology is integrated across curriculum areas and classes may attend lessons in the IT Labs. Some of these lessons are provided by specialist teachers. Students can access the internet with parental approval. The school organises excursions and incursions based on the curriculum program and class units of work.

Individual and specific needs of students are addressed through a variety of programs and activities such as inclusion support, lunch clubs, academic competitions, interschool sport and instrumental music.

HOMEWORK

Homework encourages good working habits and the development of independent study, perseverance and similar qualities.

Coombah State School encourages and sets homework for the students. This homework is for revision and consolidation of work undertaken in class. The policy recommends the following maximum homework hours over a week:

Years Prep- 3; Could be up to but generally not more than 1 hour per week,

Years 4-5; Could be up to but generally not more than 2-3 hours per week.

Year 6; Could be up to but generally not more than 3-4 hours per week.

Years Prep, 1, 2 and 3 students are expected to read to/along with a parent or an interested adult for at least 10 minutes and up to twenty minutes each night. Books are to be sent home from the classroom expressly for this purpose. In Years 1 to 3, some written homework will be given during the week. This homework should take fifteen to twenty minutes only, in addition to reading.

In Years 4 to 6, homework will be set each week. At times students may be working on contracts or projects and may choose when they complete the requirements.

If you have questions regarding homework, please do not hesitate to contact the class teacher.

PARENT INTERVIEWS AND REPORTING

Early in the year teachers schedule a parent information afternoon or evening for parent-teacher introductions. Besides giving teachers an opportunity to meet parents, this meeting allows teachers to outline classroom policy in certain subject areas, arrangements for homework and proposals for the year.

Student led conferences are a valuable introduction to our school's communication process with parents. These afternoons allow parents to attend the child's classroom so that students can share their learning progress and goals. Parents are further encouraged to meet formally with teachers to discuss their child's education.

At the end of both Semester 1 and 2, student reports are generated and emailed directly to parents. Parents may seek interviews in regard to these.

If you have a concern about your child, first meet with the class teacher. Your child's class teacher is going to be more able to address and concerns as they see them each day. Specialist teachers are available for questions relating to their lessons. If it is necessary to then talk with a member of the administration team, address your concern to the administrator who is the direct supervisor of your child's year level. More serious concerns may then be passed on to the Principal.

iPAD USE IN THE CLASSROOM.

Coombabah State School run hybrid iPad classes for years 2-6.

What this means is that students who have iPads will be using them for some of their work and then taking them home to share work and do homework.

Students who do not have an iPad will still be able to access technology as we have been doing for many years but will do most of their class work, writing, maths etc in their books.

We host parent information sessions during term 1 to explain the benefits of using technology and how it is used most effectively in primary school. If this is something you are keen to hear more about please watch out for these opportunities.

No classes use iPads or technology for the entirety of the day. It is a tool that is used for parts of our curriculum delivery and some days students may not use their iPad at school.

The most important thing that we stress about our program is that we are using technology to help teach our students the responsible use of technology and help them develop skills that they will need as they move into the future.

EXCURSIONS, INCURSIONS & CAMPS

The school provides an estimated cost of excursions/camps with the SRS information, to enable parents to plan for school related expenses for their student. This is based on the previous years excursion/camp cost and is an estimate only.

Until an excursion destination is chosen we are not able to finalise cost. When we have decided on a venue the price of an excursion is calculated on 80% of the class attending. If not enough students sign up for an excursion the school reserves the right to cancel.

Incursions, both whole school and year-level specific, coincide with what is happening across the school. They should relate to either whole school programs or curriculum based activities.

Life Education programs are offered to all students from Prep to Year 6. These programs have been specifically developed to complement the Health and Physical Education syllabus.

Non curriculum related excursions will be by invitation only, dependant on whether students' behaviour has been acceptable and whether parents have met their financial commitments for the Student Resource Scheme.

If a child has displayed significant and or repeated inappropriate behaviours, he or she may not be permitted to participate in excursions.

From time to time classes leave the school grounds to attend swimming classes, participate in sporting teams and visit places of interest. On these occasions students always will be well supervised by teachers, and your permission will be required.

INVOICES & PAYMENTS

Our Finance window is open on Tuesday and Thursday each week from 8am-10am. The preferred method of payment from the Department of Education of your child's excursions and activities is via BPoint which is found on the invoice emailed to you.

If you scroll to the bottom of the invoice on the left hand side you will see a link <https://www.bpoint.com.au/payments/dete> like this. Please click on this link on each child's individual invoice and you will be directed to a payment screen. Please fill in your credit/debit card details to process your payment. You can also fill in your email details for a receipt to be emailed directly to you. This is an instant payment. Each invoice has a separate BPOINT reference.

Please DO NOT PAY multiple invoices on one invoice.

If paying via bank transfer directly to our account please note this payment can take anywhere up to 5 business days to arrive depending on the bank. If you have any queries regarding paying via BPOINT please see reception and we will be happy to assist you.

PAYING BY BPOINT: Direct Payment onto the Student Invoice.

BPoint is our preferred method of payment via internet: www.bpoint.com.au/payments/dete or via telephone 24/7 : 1300 631 073.

PRE-POPULATION OF INVOICE DETAILS

Customers can click on the BPOINT link at the bottom of the invoice

The BPOINT **Web Link** at the bottom of the invoice is hyperlinked with information from the invoice.

Once the customer clicks on the link the BPOINT page opens up and pre-fills all the required information.

PRE-POPULATION OF INVOICE DETAILS

All the required information is pre-filled.

Customers enter the amount they wish to pay and their payment method

- The finance window is open every Tuesday morning 8.15am-10am for any finance queries or payment plan setups.

Enquiries on student accounts, payment plans or other payment options can be forwarded to the Finance officer

admin@coombabahss.eq.edu.au or phone 5501 3888

QParents

The QParents web and mobile application provides parents with secure, online access to their child's student information, including:

- Attendance and absence details, as well as the ability to notify the school of a future absence
- Digital consent forms and managing permissions
- Behaviour information
- Academic report cards
- Viewing unpaid invoice details, payment history, and making payments online
- Viewing and updating personal student details, including medical conditions and address
- Enrolment details
- Upcoming events list showing school events and excursions.
- Engaging in their child's learning journey.

QParents also provides an efficient and effective way for parents to communicate with the school.

QParents Account Owner

The school will invite parents for each student to be QParents Account Owners (QPAOs). QPAOs will be able to register for QParents to access and manage their child's student information online, and submit update requests. QPAOs can also invite another person to view a student's information in QParents as a 'Delegated Viewer'. The QPAO nominate which information can be viewed as the delegated viewer cannot make updates.

Registering for QParents

Creating a QParents account involves a 4-step registration process. You will need to have your child's EQ ID (their Education Queensland identification number) in order to complete your QParents registration.

Step 1 - receive an email from no.reply@qparents.qld.edu.au with a unique invitation code and the link to register

Step 2 – verify your identity with 100 points of ID (this must be done on a computer or laptop)

Step 3 - create a QParents account using an email address

Step 4 – add your child to the account using their student EQ ID

Once your child has been added, a request will be sent to us for final review and approval. This process protects the security of your child's student information.

Identity verification

QParents offers two options for identity verification – online and offline.

For fully online verification (the fastest option), you will need to verify 100 points of the following identity documents:

Australian Passport	50 pts	Australian Marriage Certificate	40 pts
Australian Driver Licence	50 pts	Australian Citizenship Certificate	40 pts
Australian Birth Certificate	50 pts	Change of Name Certificate	40 pts
Medicare Card	20 pts	Australian Visa (foreign passports)	20 pts

If you cannot verify 100 points of the above ID documents online, you may still register for QParents, but you will need to attend the school to verify documentation in person after you have registered online.

Full instructions on how to verify your documents and what you may need to bring to the school will be provided as part of the invitation and registration process.

Student information security

QParents is a secure portal that meets strict industry standards and all student information presented in QParents is surfaced from the OneSchool system used by Queensland state schools.

Please advise us if you don't want to register for QParents, your account will not be created and your child's information will not be made available through QParents.

For more information see <https://education.qld.gov.au/parents-and-carers/school-information/qparents>

Coombabah State School is excited to offer QParents so you can enjoy convenient and streamlined engagement with our school.

QParents

Enjoy convenient and secure online access to your child's student information.

You can easily:



provide digital consent



read or download report cards



notify of absences



pay invoices



see your child's timetable and school events.



Visit qparents.qld.edu.au

Learn more
about QParents



Register or login
at QParents



Download the free app



Android



Apple



Queensland
Government

SPORTS DAYS

Throughout the year several sporting events are offered for students across the school.

These include:

Senior Sports Day (Year 3-6)

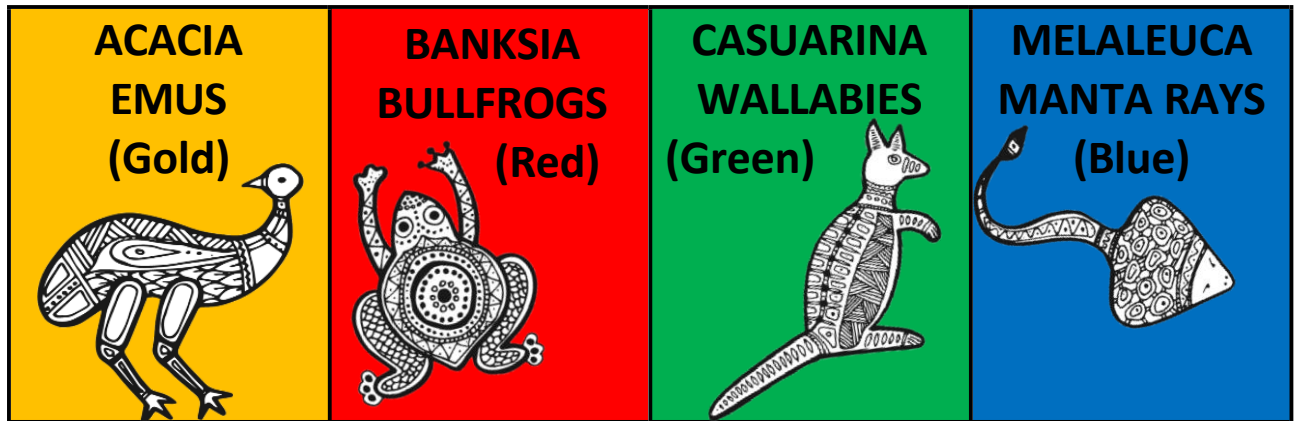
Junior Sports Day (Prep-Year 2)

Cross Country (Whole School)

Prep/Kindy Fun Carnival (Prep & Local kindy's)

HOUSE SYSTEM

On enrolment, all students are allocated one of four houses:



Athletics and other sporting activities are conducted on an inter-house basis.

Students are requested to wear house colours on Sports Day.

STUDENT COUNCIL

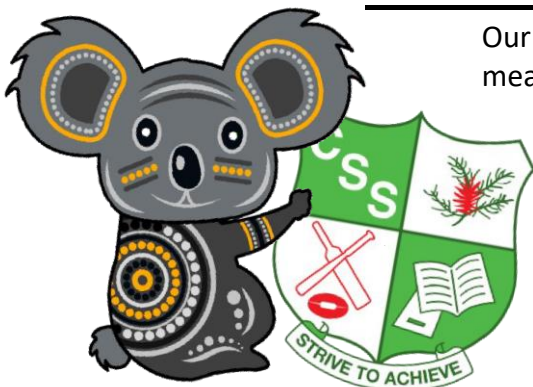
Our Student Council is a very active group of students who take leadership roles in caring for people, caring for our environment and in providing good examples to other students. Our captains lead this group.

The student council hold events throughout the year to raise money for student lead projects and Year 6 legacy installations.

Student council members are nominated and voted in by their peers.

SCHOOL MASCOT – JIMBALANG

Our school mascot is Jimbalang – this is a Yugambir word that means “friend”.



Students can nominate their friends for a Jimbalang award when they show kindness and demonstrate great friendship.

RELIGIOUS EDUCATION

A 'Cooperative Religious Education' program is conducted at our school following agreement being reached between various groups. Upon enrolment, parents are to indicate whether or not they wish their children to be involved in the Co-operative Religious Education program which commences in year 1.

Why choose RI?

According to a recent national survey by McCrindle Research, 99% of Australian parents think that it is important to teach values to Australian school students. 84% believe that Australia's Christian heritage has been influential in shaping those values.

Many parents choose Christian RI for their children in order to give them the opportunity to question, explore and discover faith and Christian values for themselves as a part of a holistic education.

Key benefits

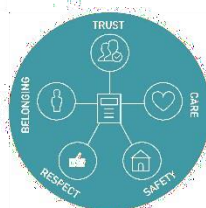
A recent Australian study by Prof Zehavit Gross, UNESCO Chair in Education for Human Values, Tolerance and Peace, Bar-Ilan University, Israel and Prof Emerita Suzanne Rutland OAM, University of Sydney has found that RI has key benefits including:

Offers important **psychological benefits** to students' mental health and wellbeing

Strengthens the **multi-cultural fabric** of Australian schools

Introduces an effective **values education** that empowers student decision making, fosters student action, and encourages student responsibility

Creates **safe places** for students to explore deeper questions of faith and belief



Christian RI

Need more info?

More information about the RI program available at your school can be found on your school website.

Otherwise contact info@christianri.org.au for more information.



Contact us

- www.christianri.org.au
- info@christianri.org.au
- For regular updates about RI, [FACEBOOK.COM/CHRISTIANRIQLD](https://www.facebook.com/christianriQLD)
- [INSTAGRAM.COM/CHRISTIANRI.QLD](https://www.instagram.com/christianri.QLD)

Christian RI



Information for families

www.christianri.org.au

What is Religious Instruction (RI)?

RI is the time set aside in Years 1-12 in state schools where parents/carers can consent for their children to be educated in the faith of their choosing. Your child will only be placed in RI if you give your consent. RI is provided by major faith groups in many schools across Queensland. To find out what is available at your school please refer to the school website.

The Queensland Education (General Provisions) Act (2006) allows accredited representatives of recognised faith groups to make this contribution as part of a holistic approach to education.

RI is one way of promoting the spiritual development and wellbeing of young Australians.

RI lessons are usually conducted for up to 30 minutes on a weekly basis throughout the school year.



How do I select RI?

RI is offered from Year 1 onwards and you can choose RI:

- **When enrolling** in your local school by nominating "Yes" on the enrolment form for your child to participate. You can then nominate which RI you want your child placed in, if it is available at the school.*
- **Any time via a written instruction** to your school Principal.

* See your school's website under the co-curricular or extra-curricular tab for the RI options available at your school to ensure that your child is placed in the option of your choosing.

Who provides RI?

Volunteer RI Instructors from local Christian Churches come together to provide "Christian RI". These denominations may, amongst others, include Anglican, Australian Christian Churches, Baptist, Catholic, Churches of Christ, Lutheran, Presbyterian, Salvation Army and Uniting Churches.

What is taught in RI?

Christian RI instructors use program resource materials which undergo reviews by independent third party curriculum experts, to ensure they are age-appropriate and meet relevant government legislation and Department of Education policies.

The providers of Christian RI are committed to delivering best practice religious instruction and using high quality program resource materials.



INSTRUMENTAL MUSIC & ARTS PROGRAM

At Coombabah, we have a very active music program. Students are invited to join the program several times throughout their primary school years. These music events showcase our ensembles and all the hard work that they put into their group over the year.

Assessment and recruitment for instrumental programs occurs during Semester 2, and we hold an information session for more detailed information. Please see any of the music teachers to express your interest!

Our Musical groups include

School Band

Junior & Senior String Ensembles

Junior & Senior Choirs

Junior & Senior Dance groups

Rehearsals are held before, during and after school and each group performs several times a year...

ANZAC Day performance

Twilight Showcase

Graduation

Talent Show

Christmas Concert

Instrumental Music Program

The instrumental program consists of three major areas—band, strings and choir. As such, the following instruments are offered at Coombabah State School

Strings (Grades 3-6)

Violin
Viola
Cello
Double Bass

Band (Grades 4-6)

Flute
Clarinet
Saxophone
Trumpet
Trombone
Percussion

Ensembles

When learning any instrument, its very important (and most importantly, fun!) to learn to play in an ensemble.

As such, it is expected that all students who participate in the instrumental music program also participate in the appropriate instrumental ensembles as well as music lessons.

Commitments

As part of maintaining a high quality music education for our students, please be aware of the following commitments and expectations associated with our programs and ensembles.

- ♪ Students commit to their chosen music program/ensemble for a minimum of one year
- ♪ They participate in all rehearsals and performances
- ♪ Fees apply to the strings, band and choir programs
- ♪ Music Uniform requirements apply to all programs and ensembles

STUDENT ENRICHMENT

Extension Programs can include activities such as the following:

***subject to change from year to year**

Before School \$20 Boss Young Change Agents Program

Years 5 -6 Students

Semester 1 and Semester 2

\$20 Boss program give students an opportunity to exercise leadership, make decisions, and collaborate with peers, the community, and industry. The program provides a framework to prepare students for the future, through enterprise learning. There is an expectation students pay the \$20 back + \$1 to keep the fund going. Therefore, students will develop something that they can sell and have access to a market day to interact with customers(students/teachers) to sell their product/service.

The main aims of the program are to:

- Develop financial capability
- Develop innovative ways to solve problems
- Develop critical and creative thinking skills
- Develop an entrepreneurial mindset
- Improve communication skills
- Collaborate with peers and community
- Develop design thinking skills
- Enhance students understanding of what sustainability is.



Before School Maths Extension Program

Maths Explorer Years 3-4

(Competition - Cost - covered by CSS)

Terms 1 to 4

The main aims of the program are to:

- Help younger students to make sense of mathematical ideas rather than simply learning abstract concepts.
- Introduces effective problem-solving strategies from an early age and develop flexibility for problem solving.
- Build students' confidence in their own ability.
- Stimulate enthusiasm and enjoyment of mathematics.
- Provide an opportunity to experience both challenges and success on the same problem.

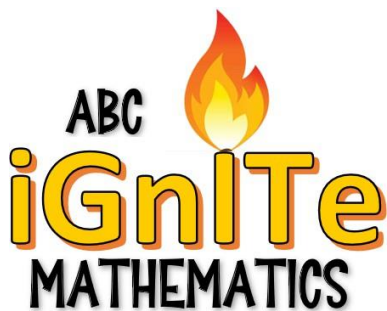
Students participating in the Maths Explorer program do not compete against students from other schools. The primary focus of this program is to build students' confidence and allow them to develop their skills in a non- competitive environment. The program uses fun and relatable themes to showcase how problem-solving strategies can be applied to a variety of problems and encourages students to work together to expand their knowledge and understanding.

Before School Maths Extension Program
Maths Olympiad Years 5-6 (Competition - Cost – covered by CSS)
Terms 1 to 4

The Junior Division Olympiad (Division J) is specifically designed to stimulate and challenge students at primary school level. It teaches major problem-solving strategies and strengthens students' mathematical intuition prior to starting high school.

The main aims of the program are to:

- Introduce students to important mathematical concepts.
- Teach major strategies and develop flexibility for problem solving.
- Foster creativity and ingenuity and strengthen intuition.
- Stimulate enthusiasm and enjoyment of mathematics.
- Provide satisfaction, joy and thrill of meeting challenges.



ABC's iGnite Enrichment Maths Challenge
Year 5-6 students
Term 1 only

The program aims to provide enriching and challenging activities which will broaden student's perspective on learning and further develop their abilities, interests and strengths in mathematics, teamwork and collaboration.

Students have the opportunity to participate in before school extension maths lessons run by Coombabah State High School teachers. These lessons culminate with a Maths Challenge event held at the end of term 1. Primary schools involved in this challenge are:

The Arundel SS, Biggera Water SS and Coombabah SS. Cost: **FREE**

Robotics Club

Sumo Robotics competition held at Coombabah State HS

Break time club term 1 & 2 to prepare for Sumo competition. Students worked together as a team to prepare for this event. They construct robots and create code to control them.

Competition held early term 2 - Students work collaboratively in teams to compete in a robot sumo competition with other primary schools in the Northern Gold Coast area. Cost: **FREE**



Junior Writers Festival Years 5 to 7 –
Event held at Coombabah High School

This competition is for students from Years 5 to 6 in term 2. Students from CSS will attend a writer's workshop and participate in presentations from two authors and be involved in workshops throughout the day.

Students that attend this event will then participate in the short story writing competition, held at our CSS. COST: **FREE**



ABC's Cluster Poetry Recitation Competition Year 3-6 Students

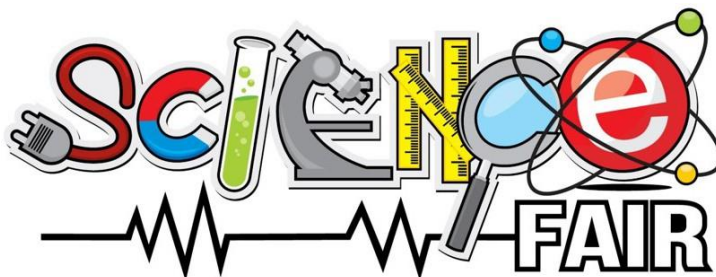
Event held at The Arundel SS (end of term 2)

Students from Year 3 to Year 6 will present original or published poems to an audience. Parents of students presenting in the competition are welcome.

Students meet during breaktimes to get ready for this competition.

Cost: **FREE**

Science Fair CSS Open to Prep - Year 6 Term 3

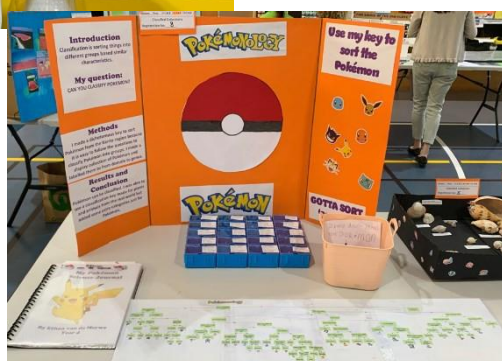
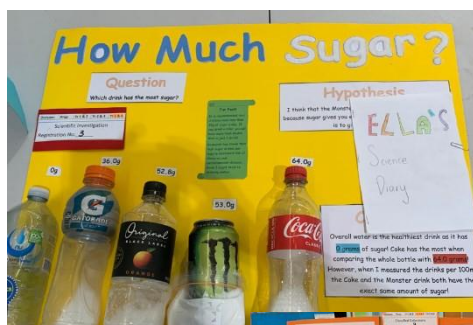


This is a school wide competition where students are awarded prizes in each category. In order for students to enter the competition they may choose to complete a project in one of the five categories:

1. Environmental Action Project
2. Communicating Science
3. Scientific Investigations
4. Engineering and Technology Projects
5. Classified Collections

Details for our Science Fair will be emailed out to families in week 9 term 2.

Following this event student projects will be selected to gain entry into the 'Griffith University Gold Coast Science Competition' (2nd - 5th September 2024)



STEPHANIE ALEXANDER KITCHEN GARDEN



A food philosophy that makes sense

The Stephanie Alexander Kitchen Garden Foundation provides the inspiration, information, professional development and support for educators to deliver pleasurable food education to children and young people in Australia.

Pleasurable food education is a fun, hands-on approach to teaching children and young people about fresh, seasonal, delicious food so they form positive food habits for life.

Delivered through a kitchen garden program, pleasurable food education has an array of health, wellbeing, education and community benefits.

Stephanie Alexander AO, one of Australia's most recognised cooks, food educators and authors, established the Kitchen Garden Foundation in 2004, following the success of the first kitchen garden program piloted in 2001. The motivation for this work came from Stephanie's awareness of the growing childhood obesity problem in Australia.

The Stephanie Alexander Kitchen Garden Foundation supports early childhood services, primary schools and secondary schools across Australia, and our community is growing.

Students in Year 4 at Coombabah State School participate in the Stephanie Alexander Kitchen Garden Program (SAKGP) each year. While participating, students grow their own produce and use this to cook healthy, delicious meals. The purpose of the SAKGP is to introduce pleasurable food education to children during their learning years, in order to form positive food habits for life. Many will try foods they have never eaten before.

Students learn:

- ✓ How to grow seasonal vegetables and herbs
- ✓ How to maintain organic gardens and use a range of equipment safely
- ✓ How to prepare a range of delicious meals made with seasonal produce
- ✓ How to use and care for kitchen equipment safely and clean up
- ✓ How to reduce, reuse and recycle for sustainable living
- ✓ Critical and creative thinking, teamwork and problem solving.

In addition to the numerous life skills the students will be developing, there are many curriculum links including literacy, numeracy, science, technology and HASS. Students have 4 lessons per term, equating to 16 lessons throughout the year.

Coombabah State School is committed to keeping this program going for our students in the future. The program fee of \$20 partially covers the cost of running this program and includes the following:

- 16 specialised lessons per year
- SAKG program recipe booklet
- SAKG gardening essentials; soil, compost & kitchen consumables; milk, flour, butter etc.
-

STREET SCIENCE



We are dedicated to improving STEM learning attitudes and outcomes through this Partnership program, elevating both students and educators within school communities.

Street Science will do this through ongoing delivery and facilitation of a comprehensive program over the duration of the partnership. Including:



Live science shows performed every year by our entertaining and relatable science educators. Shows teach National Curriculum content for each year level with breathtaking demonstrations like fire and liquid Nitrogen.

Classroom kits enabling every student to get hands on with tried and tested activities. A full suite of digital resources to complement physical materials, empowering teachers to facilitate workshops in the classroom.



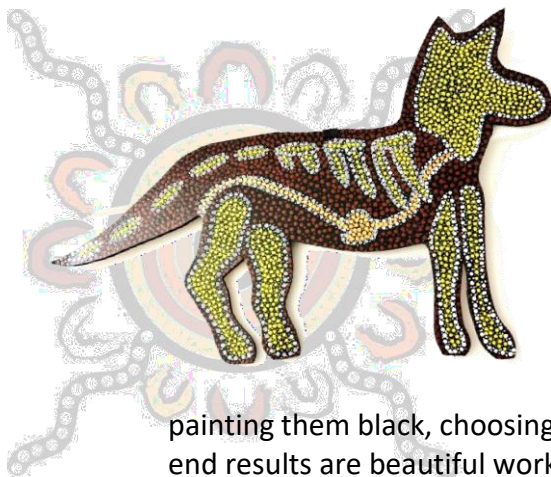
Teacher professional development sessions sharing cutting edge science engagement strategies and pedagogy, led by our qualified and experienced educators. Teachers can also engage with and learn from other passionate educators in our STEM Education Community of Practice.

Digital engagement promoting ongoing exposure to Seriously FUN Science throughout the school year. Students and teachers will enjoy participating in a regular streamed STEM show focused on the fun-side of science inquiry, questioning and problem-solving skills.

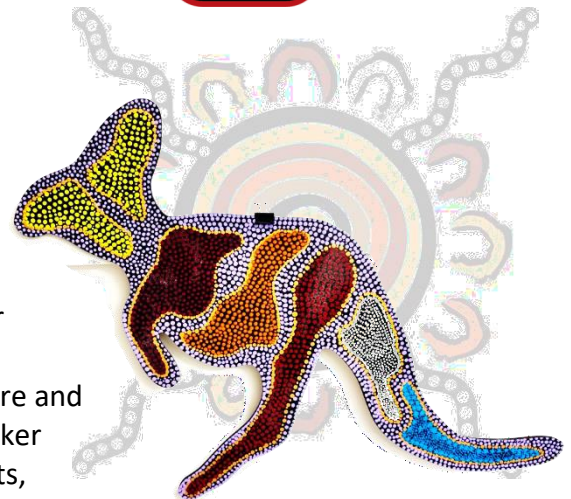


FIRST NATIONS CULTURE

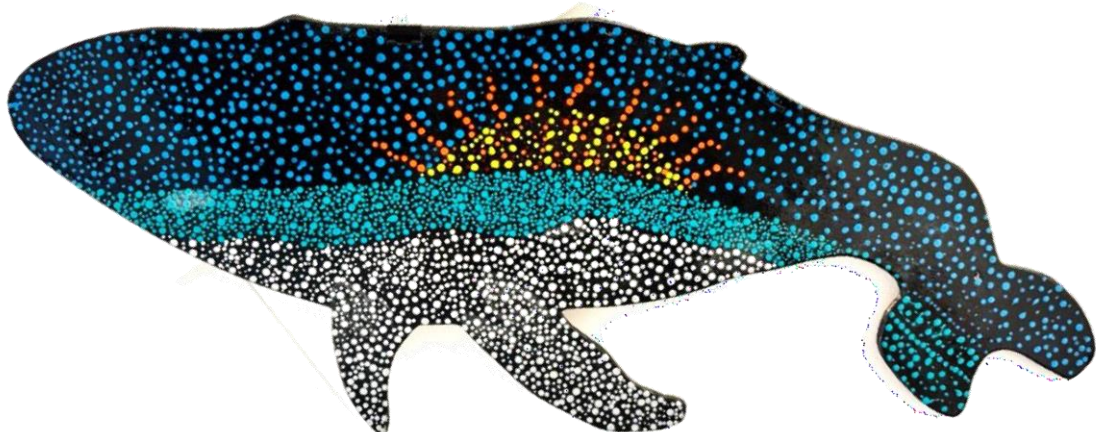
Students from Prep to year 6 are lucky to be involved in First Nations Cultural lessons.



Each class throughout the year have the opportunity to learn more about First Nations culture and traditions through the bush tucker garden, storytelling, instruments, yarning circles and enjoy making their very own art piece using dot painting method.



Students choose a MDF animal shape and begin by sanding and painting them black, choosing their design, then painting their designs over several lessons. The end results are beautiful works of art the students can take home to enjoy.



SUPPORTING STUDENTS NEEDS

Guidance & inclusion support

Coombabah State School has classroom support specialists to support the specific needs of students. The following personnel also provide additional support services:

- Engagement Teacher
- Guidance Officer
- Speech Language Pathologist
- Psychologist
- Advisory Visiting Teachers: -
 - Visually Impaired (VI)
 - Hearing Impaired (HI)
 - Physically Impaired (PI)
 - Behaviour Adjustment Team
 - English as a Second Language (EAL/D)



NDIS providers are welcome with the completion of the required paperwork

Support in providing for students' specific needs can be sought through class teachers in the first instance. This may also come through the Principal and Deputy Principals.

INCLUSIVE EDUCATION

Background

The Coombabah Special Education program (SEP) was established by Education Queensland in 1999. In 2022 it was rebranded to Inclusive Education to align with Education Queensland's '*inclusive education policy*' and '*every student with disability succeeding*' plan.

Personnel

The Inclusion team consists of a Head of Department- Inclusion, Inclusion teachers and teacher aides. The staff level is determined by the number of students identified on the Nationally Consistent Collection of Data on school students with disability (NCCD) and the adjustments they require.

Facilities

While there is no SEP building anymore, the school has multiple inclusion rooms throughout the school where our inclusion staff are based. CSS teachers and teacher aides can take small groups to teach when needed. Teaching resources have been purchased for the individual needs of the students. These are reviewed each year.

The HUB houses the Head of Department-Inclusion and the Engagement Teachers & TA's. This large double classroom is a place for students to come for scheduled brain breaks or reset as part of their personal support plan. This area is also open during playtimes for a small number of students who require extra support with a range of games to promote sharing and friendship skills.

Enrolment of Students with Special Needs.

Students are enrolled into regular classes at their age-appropriate year level. Students with diagnosed disabilities, or students who require significant adjustments are identified by the Head of Department - Inclusion and support assigned. The students are taught in regular classrooms by the class teachers and participate in the class program, including excursion and camps.

Support

Support programs are determined on an individual basis. There is a balance of direct support (usually in class, but potentially withdrawal to the inclusion room) and indirect support (resources, planning with class teacher, discussion with families). The amount of support time each student receives is determined by the student's individual needs.

Personalised Learning Plans (PLPs)

A Personalised Learning Plan (PLP) is developed for each student requiring significant adjustments in class. It is developed either by class teacher, with consultation from the Inclusion teacher and the parent. PLP's focus on Attendance; Behaviour; Communication; Curriculum; Health and Personal Care; Learning Environment; Safety: Social/Emotional Wellbeing. PLP's are a point of reference for any adjustments we make to meet student's needs as required by policy and are a fluid document that can be added to and adjusted as needed. PLPs are reviewed by staff each term. PLP's are finalised at the end of each year, and new ones are created the following year using the most up to date student info.

Individual Curriculum Plans (ICPs)

An ICP is developed for those students who have considerable difficulties working at their year level, usually students with an intellectual disability. The students will still access the same subject content as his/her peers but is assessed at a different year level. This decision is made in consultation with the student's parents/caregivers and school staff.

Family Involvement

Our school values family involvement, and welcomes communication between the family and school. We believe it is important to have family input for student education to be successful. Both class teachers and our inclusion team will make contact to ensure we are all working towards achievable goals and using the similar strategies.

Education Queensland Therapists

As a state school, we have access to an Occupational Therapist, Physiotherapist and Speech Language Therapist. Typically, these supports are classroom observations and recommendations, and not 1:1 therapy sessions. For students to access this support they need to be identified as requiring substantial or extensive support on the NCCD. Students that require this support are identified through our Student Support Services Committee.

Further Information

If you would like further information, please telephone 55013888 to make an appointment to see The Head of Department-Inclusion or Deputy Principal.

SUPPORT SERVICES COMMITTEE (SSS)

The Support Services Committee consists of:

- Principal
- Deputy principals
- Head of Department—Inclusion
- Guidance Officer
- Psychologist
- Engagement teacher
- Inclusion Teachers
- Classroom teachers.
- Speech & Language pathologist

This committee works together to discuss the best way to provide supports to students for both their academic progress and their social/emotional development.

IDENTIFICATION PROCESS

At Coombabah State School, a structured referral process ensures that students needing additional support are identified and assisted effectively.

INITIAL REFERRAL BY TEACHERS

Teachers identify students who may require support.

They complete the initial part of the referral with their inclusion teacher.

Current modifications and interventions are documented in the referral.

The referral is then discussed with the Deputy Principal.

PARENT CONSULTATION

Teachers meet with parents to discuss the child's history and any external factors that might affect the child's learning.

Parents are required to have students complete a hearing and vision test for the referral to proceed. This eliminates possible barriers to learning and allows diagnostic testing should the SSS committee decide that is the next step.

INITIAL PRESENTATION TO THE COMMITTEE

The class teacher and the classroom support specialist (CSS) present the referred student to the Student Support Services (SSS) committee:

- The child's strengths and areas for development are discussed.
- Work samples may be reviewed.

A case manager is assigned, and next steps are determined, which could include:

- Further Assessments
- Involvement of specialists (e.g., Occupational Therapist, Physiotherapist, Speech-Language Therapist, Psychologist, Guidance Officer).
- Development and implementation of support plans.
- Creation and provision of necessary resources.

FOLLOW UP

The SSS committee reviews the child's progress every 5-10 weeks to evaluate the effectiveness of the support and to determine the next steps.

The role of the Inclusion Teacher includes:

For teachers:

Co-teaching & modelled lessons
Small group intervention
Case management of identified students
Resourcing
Support with analysis and review of data
Co-creation of student engagement plans

For Students:

In class/small group /withdrawal support
Diagnostics Assessments
Adjustments and modifications in class
Social/emotional check-ins and support

FAMILY SUPPORT AGENCIES

Coombabah State School partners with several support agencies. Some of these include:

- Smith Family
- Family & Child Connect
- Saver Plus
- School Chaplaincy Program

We encourage our families to reach out to these agencies if needed. Please see more information on what they offer in the next few pages.

What is *Learning for Life*?

Learning for Life provides families with opportunities to increase their children's success at school. The *Learning for Life* program helps each child to reach their potential by supporting their education from primary through to post-school studies.



everyone's family

Learning for Life provides:



Am I eligible for *Learning for Life*?

To be eligible, you must:

- ✓ Have a child/ children in Kindergarten/ Prep/ Reception to Year 6, who attend a school that we work with
- ✓ Have a current Health Care or Pension Concession Card
- ✓ Demonstrate a strong commitment to education through regular school attendance



What else do I need to know?

Learning for Life is a partnership between your family and The Smith Family.

As a parent/guardian or caregiver, you will be committing to:

- Your children attending school regularly
- Providing a school report yearly for each child
- Returning a yearly progress report for each child
- Maintaining contact with The Smith Family

How do I apply for *Learning for Life*?

If you meet all of the above criteria and would like to submit your expression of interest, please complete the fields below and return to your school.



Student Name:
Parent Name:
Parent Mobile:



family and child connect



13-FAMILY 13-32-64

familychildconnect.org.au

Free. Unlimited. Confidential.



Take the first step to turn things around.

Children thrive when their parents have the support they need. With the right guidance, you can get through life's challenges and support your children to develop in healthy and positive ways.

It's free, unlimited and confidential.

Call 13 FAMILY (13 32 64) or visit familychildconnect.org.au.

Access to interpreters is available.

How you can help others

If you're worried about someone else you can help them get the support they need.

One of the best ways you can help is by starting a conversation — it might be the first step in getting them the help they need. Talk to them and encourage them to contact Family and Child Connect to get some advice and support for their situation. It's free, unlimited and confidential.

family and child connect

13-FAMILY 13-32-64

familychildconnect.org.au



Sometimes when life is rolling along, the wheels can suddenly fall off



But there's always a way to bounce back

Family and Child Connect is a free, unlimited and confidential service that can connect you to the practical support you need to bounce back in tough times.

We can connect you to local services that can help with:

- managing your child's behaviour
- building better family relationships
- stopping any violence at home
- budgeting and managing money
- alcohol, drug or gambling problems
- housing, health care or other community or government services.

From the ups and downs.

When you contact Family and Child Connect you'll speak with an experienced family support worker who will listen to you and put you in touch with people who have assisted others in tough times.

Every family is different so when you speak with us you will get advice and support specific to your situation.

One call can make a difference

We may be able to help you in just one phone call — either by providing advice or referring you to a support service — or we might arrange to visit you at a safe place to talk. When necessary, families can quickly be linked in with domestic and family violence services.

Phone: **13 FAMILY (13 32 64)**

Website: **familychildconnect.org.au**

Family and Child Connect services are provided by trusted, local organisations who are experienced in working with families.

Community Child Health

Gold Coast



Gold Coast Health
Building a healthier community



Centre locations

Community Child Health services are provided at following locations. To make an appointment, phone 5687 9183.

Coomera Springs Early Years Centre
255 Old Coach Road
Coomera Springs

Upper Coomera
1 Brygon Creek Drive (Ground Floor)
Upper Coomera

Helensvale Community Health Centre
105 Lindfield Road
Helensvale

Nerang Early Years Centre
40 Martin Street (Cnr White Street)
Nerang

Labrador
130 Gold Coast Hwy (Cnr Imperial Pde)
Labrador

Labrador Child and Family Centre
57B Billington Street
Labrador

Southport Health Precinct
Level 3, 16-30 High Street
Southport

Robina Health Precinct
Level 3, 2 Campus Crescent
Robina

Palm Beach Community Health Centre
9 Fifth Avenue (Ground Floor)
Palm Beach



To make an appointment, or for
general enquiries phone Community
Child Health on 5687 9183

Other important information

13 HEALTH

13 HEALTH (13 43 25 84) is a 24-hour hotline run by Queensland Health, for when you have a health concern that is not an emergency. Qualified staff will give you advice on who to talk to about your health concerns. The advice is confidential, qualified and supportive.

Please call 000 in any emergency situation.

Interpreter services

Gold Coast Health provides interpreter services for patients from a non-English speaking background. If you require the assistance of an interpreter, please indicate this on your registration form and advise the service prior to any appointments.

Interpreter services are provided free-of-charge to all patients who require the service, including non-Medicare patients.



Community Child Health services are provided at the locations listed within this brochure.

General enquiries and appointments:
T: +61 7 5687 9183

Gold Coast Health information
www.goldcoast.health.qld.gov.au

PUBLISHED 10/15

Community Child Health

Community Child Health provides a range of community health and support services for children and their parents or carers to give every child the best possible start in life.

By providing early intervention and prevention services at the right time, the service aims to ensure children and young people are nurtured, safe and able to realise their full potential.

Our specialist clinical teams offer:

- health and developmental checks
- hearing assessment and referral (four years and over)
- feeding and nutritional support/information
- education and support groups
- parenting interventions to enhance parenting
- bedwetting program
- information and advice for parents for healthcare referrals.

By following a schedule of visits at key ages set out in a child's Personal Health Record book, parents can monitor the health, wellbeing and development of their child in partnership with Child Health Nurses and health professionals.

It is recommended that your child has a check up at:

- 0-4 weeks
- 6-8 weeks
- 4 months
- 6 months
- 12 months
- 18 months
- 2.5-3.5 years
- 4-6 years.

Parenting programs and groups

Designed for parents of children up to eight years old, parenting programs, seminars and individual sessions offer parenting strategies for parents to use at home. Bookings may be required.

Early intervention parenting support

Our team of social workers and psychologists provide parenting strategies and short-term support for parents with children from birth to six years of age, either at a community health centre or in the home. This service is available by referral only. Speak to your child health nurse for more information.

Early parenting service (day stay)

The early parenting service offers practical assistance for parents requiring more intensive support for complex parenting concerns, such as feeding routine and sleeping. This service is available by referral only. Speak with your local child health nurse for further information.

Indigenous child health workers

Our team of Indigenous child health workers support Aboriginal and Torres Strait Islander families to access a variety of relevant services delivered by Gold Coast Health.

School-based youth health nurse

Our school-based youth health nurse program provides one-on-one health consultations with state high school students, providing them with advice and support on their health care needs. They also work with Education Queensland staff to assist students and their families with identified health concerns and refer them to the appropriate services.

The Youth Health Nurse can provide health and wellbeing information about:

- feeling unhappy or stressed
- relationships
- healthy skin
- healthy eating and physical activity
- personal and family problems
- growth and development
- sexual health
- smoking, alcohol and other drugs.

Child Development Service (CDS)

The Child Development Service is a community-based, multidisciplinary team within Community Child Health that specialises in the assessment and management of children, predominantly under school age, with development and behaviour concerns and a Neurodevelopment Exposure Disorder (FASD) Clinic.

Immunisation services

Gold Coast residents can access free family-friendly community immunisation clinics. No appointments are required, simply turn up with your Medicare card and child's vaccination record or personal health record. Visit www.health.qld.gov.au/immuniseGC for more information and a schedule of community immunisation clinics. Immunisations are also available through your GP.

Cancellation of appointments

If you have an appointment to see a Community Child Health nurse or clinician but you or your child is unwell, please call 5687 9183 and reschedule your appointment.





Build Lifelong, life-changing savings habit And save on education costs

Join us for an information session Every Friday 1pm – 1:15pm

To join please register via link below or scan QR Code

[Saver Plus Zoom Information Session](#)



To be eligible you need to meet these requirements:

- ✓ Be 18 years or older
- ✓ Have a current Health Care or Pensioner Concession Card
- ✓ Be studying yourself, have a child in school or starting school next year
- ✓ Get regular income (can be you or your partner)*
- ✓ Agree to join free online financial education workshops

For further Information email – SaverPlusQLD@thesmithfamily.com.au

Saver Plus supports people to develop life-long savings habits. It's delivered by Brotherhood of St. Laurence, The Smith Family and Berry Street. It's funded by ANZ and Department of Social Services, learn more at www.saverplus.org.au.

saverplus.org.au
1300 610 355



Saver Plus was developed by ANZ and the Brotherhood of St. Laurence and is delivered in partnership with The Smith Family and Berry Street. It is funded by ANZ and Department of Social Services.

EMERGENCY PROCEDURES

Our school practises these procedures every term to ensure smooth efficiency in the event of any potential emergencies.

If parents hear that an emergency situation is occurring at the school, under no circumstances should they come into the school grounds. Processes are in place for families to be notified, when it is safe to do so.

COOMBABAH STATE SCHOOL





Lockdown

LOCKDOWN PROCEDURE LISTEN FOR CONTINUOUS BONG BONG BONG BONG TONE

LOCKDOWN – INTRUDER THREAT / EXTERNAL THREAT

- A lockdown is initiated when there is a perceived danger on campus, usually in the form of a person;
- If a situation arises, the office should be contacted immediately and Lockdown procedures initiated;
- On hearing the Bong Bong Bong Bong tone

Inside Classroom Procedures	Outside Classroom Procedures
<ul style="list-style-type: none"> • Remain in current classroom; • Close windows and blinds; • Close and lock doors; • Lights out; • Students and staff to stay calm and stay low and out of sight; • Note all students, visitors and volunteers that you have in your area <i>(to inform admin when they call)</i> • Remain in block & no exiting until all clear sounded • Report by using Passtab App on phone/ desktop/ laptop • Or call Office emergency number 820 or 840 	<ul style="list-style-type: none"> • Staff to collect any students and adults and move to the closest, securable room; • Close windows and blinds; • Close and lock doors; • Lights out; • Students and staff to stay calm and stay low and out of sight; • Remain in block & no exiting until all clear sounded • Report by using Passtab App on phone/ desktop/ laptop • Or call Office emergency number 820 or 840  <p>Note all students, visitors and volunteers that you have in your area <i>(to inform via Passtab app or admin when they call)</i></p>

- The **ALL CLEAR** is sounded by a 30 second ringing of the bells.
 - Office to contact District Office.
- If **NO ALL CLEAR** is sounded within 15 minutes, HOC and HOSES to call Office emergency number 820 or 840. If no response, contact emergency services (000).

EMERGENCY PROCEDURES

COOMBABAH STATE SCHOOL



FIRE EVACUATION PROCEDURE **LISTEN FOR CONTINUOUS** **WHOOO WHOOO WHOOO WHOOO TONE**



- On hearing the “Whoop Whoop Whoop Whoop tone”
- When the alarm is sounded the children will be TOLD to stand and move off along the exit route (refer to evacuation map – one class per exit door).
- For blockages of exits or other unforeseen mishaps, teachers must use their own discretion to have the evacuation carried out safely and efficiently.
- Staff are to take the fire roll with them.
- One teacher in each block will check the classroom, withdrawal and preparation storerooms. Close the doors of the room and move to the designated assembly area.
- All students should be quiet as they move out so that any instructions can be heard.

Under no circumstances will students be allowed to run.

- Children away from their class, unsupervised, should go directly to their assembly point and report to their teacher.

Children must not re-enter a building under any circumstances.

- In the assembly area, rolls will be called and all children seated.
- If an emergency evacuation is necessary during break times, all adults and students will immediately move to the OVAL assembly areas.
- The Principal and Deputy Principal will move to a prominent position.
- Teachers check off all students on the fire roll.
- Teachers hold up the **GREEN** card to advise Principal/Deputy Principal that all students are present. Teachers hold up the **RED** card to advise Principal/Deputy Principal that **NOT** all students are present. All ancillary staff to report to the Business Service Manager.
- Specialist teaching staff to report to the Deputy Principal to have their name marked off. The Grounds person will move to the nearest gate to direct Fire Brigade to fire.

MEDICAL

ACCIDENT POLICY

During the school day your child will be under the supervision of the teachers, but accidents still may happen. Trained First Aid personnel attend students who have accidents. Minor injuries are treated. For more serious injuries the procedure we follow is that if possible the parent is notified immediately so that the parent can determine what course of action is taken. If injuries appear too severe to allow this procedure, or if we are unable to contact a parent, the student will be taken by ambulance to the Gold Coast University Hospital. The school however does not assume any responsibility for costs incurred.

MEDICAL PLANS & DIAGNOSES

To ensure that our student records of medical conditions are as accurate as possible, it is important that we are notified of any new or updated diagnoses or health plans asap. In the event of an emergency and your child needs an ambulance this information is given to the medical professionals.

Please provide:

- The child's diagnosed medical condition such as: ADHD, ASD, ODD, Dyspraxia, Dyslexia, Anxiety, Asthma, Allergies (include gluten etc), Anaphylaxis, Diabetes, Bladder, Bowel, Heart, Lung, Skin disorders, Epilepsy etc
- Any letters of diagnosis or assessments completed in relation to the diagnoses.
- Management - details on how the condition is managed including action plans (ie medication, aides etc)

MEDICATION - Guidelines for Schools

Strict new procedures have been developed by the Queensland Government regarding prescription and over-the-counter medication in schools. Our school is committed to working closely with parents and students to ensure the safe use of medications at school if the student requires them.

All parents/caregivers must:

- notify our school in writing of a health condition requiring medication at school
- request in writing if school staff are to administer medication or assist in the management of a health condition
- notify our school in writing of any requests and/or guidelines from medical practitioners, including potential side effects or adverse reactions
- provide the medication in the original labelled container to the nominated staff member
- ensure the medication is not out of date and has an original pharmacy label with the students name, dosage and time to be taken
- notify our school in writing when a change of dosage is required. This instruction must be accompanied by a letter from a medical practitioner
- advise our school in writing and collect the medication when it is no longer required at school.

Our school policy also includes the following:-

School staff must not administer over-the-counter medication, including analgesics, homeopathic or prescribed medications unless they meet the accountability of a written request from a parent/caregiver accompanied by written advice from a medical practitioner and with the medication in the original labelled container. The exception is the reliever puffer, such as Ventolin, that is included for the emergency treatment of asthma under the guidelines.

In schools, self-administration of medication may apply to students who are assessed by their medical practitioner and parents/caregivers and approved by the principal as capable of administering their own medication while participating in school activities.

Self-administration of medication may include:-

- monitoring blood sugar levels and the injection of insulin for diabetes;
- inhaling medication such as 'Ventolin' for asthma;
- orally administering anti-convulsant medication for epilepsy; and
- orally administering enzyme replacements for cystic fibrosis.

Please contact the school if you require advice on health-related issues for your child.

SICK BAY

If your child presents to the sickbay, we will assess if they need to have a rest or ice and call if they need to be collected.

We will call parents first and then move on to the emergency contacts depending on the illness/issue.

We will always call home for a child who has hit their head, has a temperature, or has vomited as well as for more serious incidents.

HEADLICE

This complaint is very common with school children and should not cause embarrassment. The frequency of the complaint can be reduced if parents make regular checks of children's hair. When evidence of infestation is observed, children should be treated immediately. Once treatment is complete children should return to school. A follow-up treatment should be carried out 7-10 days later. Children with long hair should have it contained in some way, as experience shows that long hair is most prone to infestation.

If students in a class reportedly have headlice at school, a note will be sent home to all families in that class.

SCHOOL HEALTH SERVICES

Queensland Health's Primary School Health Nurse Readiness Program – Vision Screening

Queensland Health offers a free vision screening program to all prep-aged students to assist with school readiness and to detect vision issues which may impact student learning.

Queensland Health is inviting all state schools with a prep year to participate in the vision screening program.

Parental consent for a child to partake in the screening is required.

For further details, visit the Children's Health Queensland website

<https://www.childrens.health.qld.gov.au/our-work/prep-vision-screening>

Other services, incl a hearing clinic are available by phoning (07) 5532 6889 or (07) 5687 9183.

DENTAL VAN

Call 1300 300 850 to book your child's free dental check. For children to be eligible for free public oral health services they must:

- be Queensland residents or attended a Queensland school,
- be eligible for Medicare and, meet at least one of the following criteria:
- be aged four years or older and have not completed Year 10, or
- be eligible for the Medicare Child Dental Benefits Schedule, or
- be referred by community child health nurse (Lift the Lip Program) or
- hold, or be listed as a dependent on, a valid Centrelink concession card
- Children in Out of Home care



INFECTIOUS DISEASE EXCLUSION TABLE

'Contact' means a child of school age living in the same residence as the sufferer.

This is a short list from the School Handbook Administrative procedures. More details can be obtained from school.

Period of Exclusion:-

Disease	Sufferers	Contacts
Amoebiasis (<i>Entamoeba histolytica</i>)	<i>Exclude until diarrhoea ceases.</i>	Not be excluded.
Campylobacter	<i>Exclude until diarrhoea has ceased.</i>	Not to be excluded.
Chicken Pox	<i>At least 5 days AND until all blisters have dried.</i>	Any child with an immune deficiency (eg leukaemia) or receiving chemotherapy should be excluded. Otherwise not excluded.
Conjunctivitis	Exclude until discharge from eyes has ceased.	Not to be excluded.
COVID 19	Exclude until symptoms have gone usually 5-7 days	Not to be excluded.
Cytomegalovirus (CMV)	Exclusion not necessary.	Not to be excluded.
Diarrhoea and/or vomiting	Exclude until symptoms have ceased.	Not to be excluded.
Diphtheria	Exclude according to Populations Health Unit requirements.	Exclude family/household contacts until cleared to return by an appropriate health authority.
Glandular fever (mononucleosis)	Exclusion is not necessary.	Not to be excluded.
Hand, Foot and Mouth disease	Until all blisters have dried.	Not to be excluded.
Haemophilus type b (Hib)	Exclude until medical certificate of recovery is received.	Not to be excluded.
Hepatitis A	Exclude until a medical certificate of recovery is received, but not before 7 days after the onset of jaundice or illness.	Not to be excluded.
Hepatitis B	Exclusion is not necessary.	Not to be excluded.
Hepatitis C	Exclusion is not necessary.	Not to be excluded.
Herpes ('cold sores')	Young children unable to comply with good hygiene practices should be excluded while the lesion is weeping. Lesions to be covered by dressing.	Not to be excluded.
Hookworm	Exclusion not necessary.	Not to be excluded.
Human immunodeficiency virus infection (HIV AIDS)	Exclusion not necessary.	Not to be excluded.
Impetigo ("school sores")	Exclude until appropriate treatment has commenced. Sores on exposed surfaces must be covered with a watertight dressing.	Not to be excluded.
Influenza and influenza- like illnesses	Exclusion until well.	Not to be excluded.

Leprosy	Exclude until approval to return has been given by an appropriate health authority.	Not to be excluded.
Measles	Exclude for at least 4 days after onset of rash. Written Medical clearance from a doctor or Population Health Unit is required.	Immunised contacts not excluded. Unimmunised contacts should be excluded until 14 days after the first day of appearance of rash in the last case. If unimmunised contacts are vaccinated within 72 hours of their first contact with the first case they may return to school.
Meningitis (bacterial)	Exclude until well.	Not to be excluded.
Meningococcal infection	Exclude until child is well and has received appropriate antibiotics. Written medical clearance from doctor of Population Health Unit is required.	Not to be excluded.
Molluscum contagiosum	Exclusion not necessary.	Not to be excluded.
Mumps	Exclude for 9 days after onset of swelling.	Not to be excluded.
Parvovirus (erythema infectiosum, fifth disease, slapped cheek syndrome)	Exclusion not necessary.	Not to be excluded (pregnant women should consult their doctor).
Poliomyelitis	Exclude for at least 14 days from onset. Re-admit after receiving medical certificate of recovery.	Not to be excluded unless considered necessary by Population Health Unit.
Ringworm, scabies,	Re-admit the day after appropriate treatment has commenced.	Not to be excluded.
Rubella (German Measles)	Exclude until fully recovered or for at least 4 days after the onset of rash.	Not to be excluded.
Salmonella, Shigella	Exclude until diarrhoea ceases.	Not to be excluded.
Streptococcal infection (including scarlet fever)	Exclude until the child has received antibiotics for at least 24 hours and the person feels well.	Not to be excluded.
Tuberculosis	Written medical clearance is required from Qld Tuberculosis Control Centre to return to school.	Not to be excluded.
Typhoid fever (including paratyphoid fever)	Exclude until approval to return has been given by an appropriate health authority.	Not excluded unless considered necessary by Population Health Unit.
Whooping Cough	Exclude the child for 5 days after starting antibiotic treatment. Written medical clearance from doctor or Population Health Unit.	Exclude unimmunised household contacts aged less than 7 years for 14 days after the last exposure to infection or until they have taken 5 days of a 10-day course of antibiotics.
Worms (intestinal)	Exclude if diarrhoea present.	Not to be excluded.

CSS P&C Association Supporting our School

What is a P&C

P&C's exist to promote a school's interests, facilitate the schools development and contribute to the school's improvement through fundraising. The P&C's function is not only fundraising. Through our meetings it is hoped that there can be a better understanding of how the school is run and the realisation of how important it is for parents to be actively involved with their child's school.

Without P&C's there would be less subsidising of programs or building of new amenities for students as their fundraising efforts often fill significant gaps in the schools allocated budget.

CSS subsidises such costs as – Interschool Sport Busses, Stephanie Alexander Kitchen Garden, Life Education programs & has recently replaced 2 new playgrounds and installed 3 cold water bubblers.

Why join the P&C?

- ✎ Meet other parents and community minded people
- ✎ Stay informed on what's happening within the school
- ✎ Learn new skills
- ✎ Share a laugh & make new friends
- ✎ Support fundraising events and invest in our school
- ✎ Be a part of the decision making process



What we do?

Operate the school Tuckshop & Uniform Shop
Fundraising Events & Stalls
Sausage sizzles on sports days & musicals & Raffles
Finance improvements to school infrastructure & new equipment

Facts & Questions

The P&C just make up their own rules & exclude people with new ideas!

We are certainly not like that at all! We have a constitution to follow like any other organisation. New ideas are always welcome especially if you are willing to put in the time to implement the idea/event – if we didn't want new members and ideas you wouldn't be reading this flyer.

Why do they need volunteers?

Volunteers are the lifeblood of P&C's – all members & executives are volunteers and without them there would be no events or fundraisers meaning favourites like Mother's Day stall, Discos, Book Fair and Our Colour Explosion would disappear.

I only have limited time, how can I help?

Our "Just One Thing" initiative lists various ways of how you can contribute to improving our school. The smallest of contributions can make a big difference.

I am happy to help out but I don't want to be a member.

You don't have to become a member to attend meetings or help out with events, however only members can vote on motions at meetings.

Can I bring my kids to the meetings?

Yes you can – we understand life is busy and you have to be flexible to fit everything in. Kids are more than welcome to attend.

P&C Meetings are long & boring!

We do our best to keep them short, they usually run under 1 hour and are an excellent way to keep informed on what's happening in our school and have some input.

I don't want to turn up and be stuck doing more than I wanted to.

There is absolutely no pressure to volunteer or take on any role you are not 100% comfortable with.

What are the roles of the P&C Executive and what is its purpose?

President, Vice President, Secretary & Treasurer. The

P&C Meetings

Held on Mondays in week 3 & 7 of each term 6pm in the Staffroom

VOLUNTEERING

Parents are encouraged to volunteer some of their time to assist with various activities at school.

Some activities might include helping students read, preparing charts and materials, or assisting with sports and swimming. While this provides great assistance to the teachers it also provides an opportunity for parents to see and become involved in the education of their children.

When you help at school you will need to attend an induction session prior to commencement which allows you to register as a volunteer and complete mandatory training. You will need to sign in and out each day at the school office.

Induction & mandatory training sessions are held once per term. Please contact the school office to enquire and register.



Committees & Meetings

- ☐ Attend P&C Meetings (2 per term)
- ☐ Help coordinate volunteers, parent groups and social events

Tuckshop / Breakfast Club

- ☐ Helping in the Tuckshop
- ☐ Helping at Breakfast Club
- ☐ Donate fruit/ breakfast items

Helping around the school

- ☐ Library
- ☐ Book Club
- ☐ Kitchen Garden
- ☐ Art installations / Murals

Helping in classrooms

- ☐ Reading with or to students
- ☐ Changing home readers
- ☐ Cutting/laminating & preparing for activities
- ☐ Helping out with art or design technology
- ☐ Sharing a language or culture with students
- ☐ I have a skill, hobby or interest that I can share with students

Sports & Sports Carnivals

- ☐ Man the BBQ on sports days
- ☐ Assist with sporting events
- ☐ I have a sporting skill, hobby or interest that I can share with students

Improving school grounds

- ☐ Special projects such as paving, tree planting etc (assisting groundsman)
- ☐ I have a business, skill, hobby or interest that may benefit the school

School & Community Events

- ☐ Help cook BBQ's
- ☐ Help serve food
- ☐ Help sell tickets and merchandise or hand out programs at an event
- ☐ Cultural Days
- ☐ Music, Drama & Performing Art Events
- ☐ Christmas Concert

Fundraising Activities

- ☐ Help investigate and organise new fundraising and social events
- ☐ Help organise raffle prizes, sponsors or donations
- ☐ Provide sponsorship support
- ☐ Donate to school events
- ☐ Assist with Mother's Day, Father's Day and Christmas Stalls

Volunteer from home

- ☐ I can provide help from home
- ☐ I can wrap stall gifts at home
- ☐ I can supply baked goods or donations to events
- ☐ I can buy/sell some raffle tickets or cookie tubs

To contribute /volunteer*/donate or become a P&C Member please email Coombabah.pandc@gmail.com

Or attend a meeting and we will guide you to the appropriate person.

*All volunteers in our school must attend mandatory training session once a year as per Qld Education directives

UNIFORM SHOP

The full school uniform is available from the Uniform Shop (right behind the Tuckshop). The Uniform shop will be opened the first week of school and currently every Monday, Wednesday and Thursday mornings from 8.15 a.m. to 10.00 a.m. (subject to change).



COOMBABAH PRIMARY SCHOOL

UNIFORM PRICE LIST

OPENING HOURS*

MON/ WED / THURSDAY

*hours subject to change from time to time

8.15am to 10.00am

Uniform Shop is located directly behind the Tuckshop

ITEM	PRICE	PACKS
UNISEX POLO SHIRT Sizes 4 – 20	\$30.00	STARTER PACK 2 x Skorts or Shorts, 2 x Polos, 1 x Hat, 1x Library Bag, 1 x Backpack & 1 x House Shirt RRP \$225.00 PACK \$210.00
LONG SHORTS Sizes 2 – 18	\$25.00	
SHORT SHORTS Sizes 2 – 16	\$25.00	
SKORTS Sizes 2 – 20	\$25.00	
MICROFIBRE JACKET Sizes 4 -16 S.M. L	\$50.00	WEDNESDAY WASHER 3 x Skorts or Shorts, 3 x Polos & 1 x Hat RRP \$183.00 PACK \$168.00
MICROFIBRE LONG PANTS Sizes 2 - 12	\$35.00	
COLOURED HOUSE T-SHIRT Sizes 4 – 24	\$22.00	
GIRLS TIGHTS Sizes 4-16	\$15.00	
REVERSIBLE HAT	\$18.00	WINTER PACK 2 x Skorts or Shorts ,2 x Polos, 1 x Hat & 1 x Jacket RRP \$178.00 PACK \$163.00
SWIMMING CAPS	\$3.50	
SCHOOL BAG	\$60.00	
LIBRARY BAG	\$15.00	
MONOGRAM SOCKS	\$7.00	



As part of the P&C Uniform policy all students must wear school branded uniform items with the exception being jumpers, tracksuit pants and tights which need to be bottle green. Shoes are black and socks are white. Students are required to wear their house-coloured T-Shirt one day a week when their class has PE and on nominated Sport Days

ACCEPTABLE SHOES



These Shoes are NOT ACCEPTABLE



SCHOOL UNIFORM SHOES ARE BLACK with white socks

TERMS AND CONDITIONS

Ordering Prep/ New Student Uniforms

- ✓ Orders can be taken directly to the Uniform Shop during opening hours. Please do NOT place orders at the Administration Office or Tuckshop
- ✓ Flexischool ordering is online download the App set up your account and your order will be packed for collection on special collection days – when choosing a class for your child select “New Student” and you can update the class once they start school.
- ✓ **Start of year opening hours (OPEN - Wednesday January 19 - Friday January 21 9am – 2pm)**
- ✓ Back to school orders will be available from late November for those wanting to get in early
- ✓ No phone orders

Payment

- ✓ Full payment is required.
- ✓ EFTPOS facilities are available.
- ✓ Credit card purchases must be in person only (Due to the need for a pin number)
- ✓ NO CHEQUES please, cash or credit card only.
- ✓ No layby or AFTERPAY

Exchanges

Exchanges are given at the Convenor's discretion. All articles of clothing for exchange must be kept in the packet, never worn (only to try on), never washed, not damaged and stock must be available on the shelf for the exchange.

Replacements

Replacements are given at the Convenor's discretion. All articles of clothing for replacement will be inspected by the convenor who will determine if a replacement is warranted, PLEASE NOTE we do not replace items that are misused or older than 6 months and replacement does not cover staining

Second Hand Uniforms

Some second-hand uniforms are available from the uniform shop

Flexischool Orders

If ordering online via www.flexischools.com.au please allow 3-4 working days for delivery to the classroom, Flexischools does not send us packing invoices until payments are cleared.

All flexischool orders are delivered to your child via the teachers pigeon hole in the office as soon as the packing slips are received.

TUCKSHOP


Our tuckshop is open every day to cater for the students' needs. The tuckshop is able to function due to the help received from our volunteer parents. You may order and pay online through flexischools.com.au. Tuckshop orders need to be placed by 9am each morning. You can keep up to date with the daily specials and view the menu on the Coombabah Primary State School Facebook page.

If you are able to assist with Tuckshop duties, please contact the Tuckshop convenor (55013808). Your help is needed, and would be appreciated.

COOMBABAH STATE PRIMARY SCHOOL

TUCKSHOP

SAVE TIME & ORDER ONLINE [flexischools](http://flexischools.com.au)
*Menu & Prices subject to change



HEARTY MEALS

Garlic Bread	\$1.50
Cheeseburger— meat, cheese, sauce	\$4.50
Chicken Burger - lettuce and mayo	\$5.00
Meatball Sub—served in napoli sauce in a long roll	
Plain Meatball Sub	\$4.50
Meatball Sub with cheese	\$5.00
Honey Soy Chicken & Rice	\$5.00
Twisted Bolognaise— homemade	\$5.00
Cheesy Macaroni	\$5.00
Butter Chicken n Rice	\$5.00

WRAPS


Chicken Tender Wrap	\$4.50
Crumbed tender, lettuce, cheese and mayo	
Falafel Wrap	\$5.50
Lettuce, cucumber, tomato, red onion, hummus and vegan mayo	
Veggie Wrap	\$6.00
Zucchini & corn fritter, lettuce, cucumber, tomato, red onion with sweet chili sauce & mayo	

ICY TREATS

Lemonade Icy Twist	\$2.00
Mini Calippo (Pine/Rasp)	\$2.00
Frozen Juice cup	\$1.00
(Apple/Orange/Apple-Blackcurrent)	


VOLUNTEERS ARE ALWAYS WELCOME IN OUR TUCKSHOP

IF YOU CAN SPARE AN HOUR OR A DAY WE WOULD LOVE TO HEAR FROM YOU!!



TOASTIES

Cheese	\$2.50
Cheese & Tomato	\$3.00
Leg Ham & Cheese	\$3.50
Chicken	\$4.50
Chicken & Cheese	\$5.00
Ham, Cheese & Tomato	\$4.00
Ham, Cheese & Pineapple	\$4.50



PIZZAS

made fresh in tuckshop

Cheese	\$2.50
Ham & Cheese	\$3.00
Hawaiian	\$3.50
BBQ Chicken	\$3.50

THIRST QUENCHERS

Water 600ml	\$2.00
Popper	\$2.00
Apple & Blackcurrent	
Apple	
Tropical	
Plain Milk	\$2.00
Flavoured Milk	\$3.00
Chocolate or Strawberry	
Slush Puppie	\$2.00


SANDWICHES

Choose: White or Wholemeal

Vegemite	\$2.00
Cheese	\$2.50
Egg/Mayo	\$3.00
Leg Ham/Cheese	\$3.50
Chicken	\$4.50
Salad	\$4.50
Ham/Salad	\$5.50
Chicken/Salad	\$6.00

Salad includes: lettuce, tomato, carrot, cucumber, beetroot

Extras: 50 cents per item. Cheese, tomato, carrot, cucumber, lettuce. 20 cents per item. Mayonnaise



SNACKS

Crinkle Carrot Sticks	\$1.00
Carrots & Hummus	\$2.00
Rice Crackers & Cheese	\$1.50
Apple Cinnamon Muffin	\$1.00
Popcorn	\$1.00
Apple Slinky	\$1.50
Wacky Watermelon	\$1.00
Snack Attack	\$3.50
<small>(Carrot & cucumber sticks, cheese, rice crackers & popcorn)</small>	

P&C EVENTS

Each year the P&C host events for students and families including



Held in Term 1 each year this is a huge event on the P&C calendar and is an amazing afternoon of fun for the whole family!

Get involved and run with your child or volunteer to help colour the kids.

This event raises over \$20,000 for projects all over the school.



Our Easter raffles are the biggest you have ever seen with over 40 HUGE raffles drawn at the end of term 1!

All students bring along an easter treat to donate on free dress day and our P&C do an amazing job putting the hampers together & selling tickets raising over \$4000



Only the best for Mum's special day. Our stall coordinator Hannah and her team source amazing gifts for students to purchase a special gift for mum.

Held in May each year the students love choosing the perfect gift.



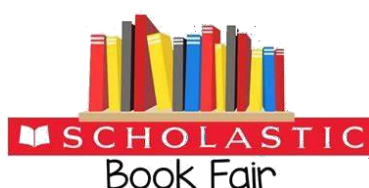
Our Disco Queen Jemma runs 2 disco events per year and they are the most highly anticipated nights of the year!

Parents can drop off or stay for the fun as we host 2 disco sessions in one night.

Juniors P-2 from 4.30-6pm
Seniors 3-6 from 6.30-8pm

Each disco has a different theme and students receive a sausage, drink and surprise glow item with the \$10 ticket price.

Volunteers help to run the lolly, popcorn, flashing items and sausage stalls inside this huge P&C event.



The school Book Fair is held in August each year in the school library.

Students come along in their classes to look at the books on offer and parents can come and purchase the books.

All funds raised go towards valuable library & classroom resources, raising over \$3500 each year



Each September Hannah finds the best of the best gifts for our amazing Dads!

Like the Mother's Day stall students can choose the perfect gift for dads' special day.

Volunteers are always welcome at the stalls.



One of our favourite dress-up days of the year! The whole school (including staff) comes together in fancy dress for our annual storybook parade to celebrate Australian Book Week!

Held in August each year after the book fair this is an event not to be missed.



FREE



COOMBABAH STATE SCHOOL

PLAYGROUP

164-172 OXLEY DRIVE COOMBABAH QLD 4216

PLAY – READ – ENGAGE

program for children up to school age

Come and enjoy our program

Every Wednesday
9.00-10.30am

Now located in the School
Hall (rear of the oval)

TEL: 07 55013888 or FIND US ON FACEBOOK

